

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

REGULAR MEETING
October 16, 2018
Bogota High School Cafeteria
7:00 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Ms. DeVore	_____	_____
Mrs. Lewis	_____	_____
Mr. McHale	_____	_____
Mrs. Miller	_____	_____
Mr. Moore	_____	_____
Mr. Severino	_____	_____
Mrs. VanBuren	_____	_____
Ms. Montgomery	_____	_____
Mrs. Kohles	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Mr. Kennedy, Superintendent	_____	_____
Nathanya Simon, Esq.	_____	_____
Mr. Evcil, SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Superintendent’s Report

Presentation – 2018 PARCC Test Score Results

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

- September 11, 2018 Work Session/Action Meeting Open**
- September 11, 2018 Work Session/Action Meeting Closed**
- September 25, 2018 Regular Meeting Open**
- September 25, 2018 Regular Meeting Closed**

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Consent Agenda Resolutions

- Education 10-16-18-01, 10-16-18-02, 10-16-18-03, 10-16-18-04, 10-16-18-05, 10-16-18-06, 10-16-18-07, 10-16-18-08, 10-16-18-09, 10-16-18-10, 10-16-18-11**
- Personnel 10-16-18-14, 10-16-18-15, 10-16-18-16, 10-16-18-17, 10-16-18-18, 10-16-18-19, 10-16-18-21, 10-16-18-22, 10-16-18-23**

EDUCATION

Approval of HIB Report

10-16-18-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the School Self-Assessment for Determining Grades under the Anti-Bullying Bills of Rights Act Summary Report for the 2017/2018 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of School Nursing Plan

10-16-18-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Bogota School District Nursing Plan for the 2018/2019 School Year in accordance to N.J.A.C. 6A:16-2.1 through 2.5.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of District Goals and Objectives

10-16-18-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the District Goals and Objectives for the 2018/2019 school year as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Field Trips

10-16-18-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
10/19/18	Monica Garcia Karol Misa	Grade 7-12	Six Flags – Fright Fest	To be paid by students
10/24/18	Pasqua Candelaria Alexandra DelRosso Maria Castillo	Grade 5	Thomas Edison Center	To be paid by students
1/22/19	Karol Misa Shannon Raftery	Grade 7-12	“Mean Girls” Broadway Show – NYC	To be paid by students
12/11/18	Karol Misa Joan Frey	Grade 7-12	Radio City Christmas Spectacular – NYC	To be paid by students
11/16/18	John Sterling Ryan Yaiser Tara Amanna	Grade 11-12	William Paterson – Annual Math Fair	None
3/21/19	Pasqua Candelaria Alexandra DelRosso Dan Limone Michelle Ratliff	Grade 5	American Museum of Natural History NYC	To be paid by students
12/3/18	John Sterling Ryan Yaiser Victoria Antropow	Grade 11-12	Ramapo College	None
5/31/19	Monica Garcia Pura Martinez Tom Hughes Heidi Zaccone	Grade 9-10	Spirit Cruise Lines	To be paid by students
1/18/19	Pura Martinez Monica Garcia Mike Maldonado	World Language Students	Univision Communications Broadcast Network	To be paid by students
11/2/18	Bob Calleja Kristen King Lou Severino	Grade 9-12	Storm King Art Center	To be paid by students

Moved:

Seconded:

JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Professional Conferences

10-16-18-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Arlene Crugnola	DECA Advisory Committee Meetings	Various	Various dates throughout the 2018/2019 school year	None
Janine Martin	Suicide Prevention Lakeview Learning Center	Wayne, NJ	10/26/18	None
Gina Lorusso	PESI – to learn behavioral techniques for children with emotional and behavioral problems	Parsippany, NJ	10/29/18	\$199
Donna Citakian	PESI – to learn behavioral techniques for children with emotional and behavioral problems	Parsippany, NJ	10/29/18	\$199
Michelle Hassan	Managing anxiety & depression among students	Cornerstone Day School – West Orange, NJ	10/24/18	None
Tara Amanna	2018 Alcohol, Tobacco, & other Drugs Conference	Teaneck Marriott	11/2/18	\$50
Pura Martinez	To improve AP Spanish & brush up on changes and development	Newark, NJ	12/6/18	\$259
Kimberly Schwind	BCCTG G&T Teachers Meeting	South Hackensack, NJ	10/26/18	None
Peter Russo	CIACC Meeting	Bergen Community College	10/12/18	None
Arlene Luna	Transition from school to adult services planning	BCCS Paramus, NJ	10/26/18	None
Michelle Hassan	Transition from school to adult services planning	BCCS Paramus, NJ	10/26/18	None
Mara Wilson	Transition from school to adult services planning	BCCS Paramus, NJ	10/26/18	None
Lisa Finizio	Math Fact Fluency	Rutgers University	10/19/18	\$85 + mileage
Jill Connolly	Special Education Directors Toolkit	NJPSA Monroe, NJ	11/2/18	\$149
Denise Giaimo	Dodge Poetry Festival	Newark, NJ	10/18/18	None

Name	Description	Location	Date	Amount
Nicolle Kelemen	Math Fact Fluency	Rutgers University	10/19/18	\$85 + mileage
Katie Voellm	Math Fact Fluency	Rutgers University	10/19/18	\$85 + mileage
Lisa Kohles Charles Severino Kathy VanBuren Damian Kennedy Irfan Evcil	NJSBA Convention	Atlantic City, NJ	10/22/18 – 10/25/18	\$200 + expenses

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Out of District Placements

10-16-18-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #10412 at Bergen Technical High School Paramus Shared Time program at the contractual rate of \$9,216 for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Walking Procedure and Parental Permission Sign off

10-16-18-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Bogota Public School walking procedure and parental permission sign off form, in support of the Transportation Alternatives Program application being proposed for the Borough of Bogota, as attached.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Home Instruction

10-16-18-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Diane Baranello to provide home instruction to Student #27681.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Home Instruction

10-16-18-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Diane Baranello to provide home instruction to Student # 11102.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Hospital Instruction

10-16-18-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Educational Services Commission of New Jersey to provide hospital based instruction at Children’s Specialized Hospital to Student #25657 at the contracted rate of \$69 per hour.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of SBJC Transition Counselor

10-16-18-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves SBJC Transition Counselor to provide Community Based Instruction to special education students throughout the 2018/2019 school year. Students will take trips into the community on various days throughout the school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Starlight Homecare Agency, Inc.

10-16-18-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Starlight Homecare Agency, Inc/Star pediatric Homecare Agency to provide substitute nursing services to Student #26974 at the contractual rate of \$46 per hour for an LPN and \$56 per hour for an RN not to exceed \$15,000 for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Job Description - Preschool Master Teacher and Coach

10-16-18-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the job description for Preschool Master Teacher and Coach, as attached.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Co-Curricular Positions

10-16-18-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2018/2019 school year, as follows:

Chelsea Nagurka	Student Council Advisor Bixby	\$ 600
Yvonne Breiner	6th Grade Yearbook Advisor Bixby	\$ 600
Tricia Miraldi	Garden Club Advisor Bixby	\$ 600
Kristen Severino	11th Grade Co-Advisor	\$ 548 (1/2)

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Coach Position

10-16-18-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Christian Cortavarria** as Fall Weight Room Supervisor at a salary of Step 2 \$1,011 for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Substitute Teachers

10-16-18-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Shelley Claude Washington** as a Substitute Teacher at \$100 per diem for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Salary Adjustment

10-16-18-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the salary adjustment for the completion of course credits, as per the negotiated Agreement for the 2018-2019 school year, retroactive to September 1, 2018 for the following staff members:

<u>Name</u>	<u>Current Salary</u>	<u>Adjustment</u>
Chelsea Nagurka	BA Step 3 \$50,898	MA Step 3 \$58,898
Heather Lewis	BA Step 4 \$51,898	MA Step 4 \$59,898

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payment of Honorarium

10-16-18-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves (per the negotiated agreement between the Board of Education and the Bogota Education Association) the following staff members are entitled to receive the honorarium of \$500 for perfect attendance during the 2017/2018 School Year:

Jr./Sr. High School

Joanne Hrabovsky

Bixby School

Francesca Sciacicco

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payment of Honorarium

10-16-18-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves (per the negotiated agreement between the Board of Education and the Central Office Support Staff) the following staff members are entitled to receive the honorarium of \$500 for using one or less sick days during the 2017/2018 School Year:

Central Office

Teresa Andriopoulos

Carla Cespedes

Moraima Hamue

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Maternity Leave

10-16-18-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the maternity leave of **Maria Castillo**, Special Education Teacher at Steen School, as follows:

February 6, 2019 through March 19, 2019 using 28 sick days
March 20, 2019 through June 26, 2019 FMLA and NJFLA running concurrently. Returning to work September 2019
*above dates subject to change pending used sick days prior to the start of maternity leave and actual date of leave.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Merit Goals

10-16-18-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following School Business Administrator’s qualitative merit goals for 2018-2019 school year:

Qualitative Goals	Merit Bonus amount
Goal#1 Obtain Certificate of Excellence for FY2018 CAFR	2.5% of base salary
Goal#2 Complete energy audit by NJ Clean Energy Program	2.5% of base salary

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Revision to Substitute Nurse Rate

10-16-18-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to the Substitute Nurse Rate for the 2018/2019 school year at \$175 per diem.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Substitute Nurse

10-16-18-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Christine Flanagan** as a Substitute Nurse at \$175 per diem for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Rescind Appointment

10-16-18-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of **Vickie Parra** as a Teacher Aide for the 2018/2019 school year (resolution 9-25-18-23

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

10-16-18-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$889,463.21 dated October 16, 2018 as per the attached, which will become part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

10-16-18-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, September 30, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

10-16-18-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of September 2018 in the amount of \$ dated as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

10-16-18-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of September 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

10-16-18-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of September 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

10-16-18-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of September 2018 ; as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on October 16, 2018, at _____p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

ADJOURNMENT

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

ADDENDUM

REGULAR MEETING
October 16, 2018

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Teacher Aide

10-16-18-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Jessica D'Esposito** as a teacher aide at a rate of \$15 per hour for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Contract with Delta-T Group

10-16-18-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with **Delta-T Group** for substitute school nurse services, in the amount of \$41.75 per hour not to exceed \$15,000 for 2018-2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK