

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

REGUALR MEETING
May 21, 2019
Bogota High School Cafeteria
7:00 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Connors	_____	_____
Mrs. Lewis	_____	_____
Mr. McHale	_____	_____
Mrs. Miller	_____	_____
Mr. Moore	_____	_____
Mr. Severino	_____	_____
Mrs. VanBuren	_____	_____
Ms. Montgomery	_____	_____
Mrs. Kohles	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Mr. Kennedy, Superintendent	_____	_____
Nathanya Simon, Esq.	_____	_____
Angelie Jaipersaud, Student Congress Representative	_____	_____
Mr. Evcil, SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Superintendent’s Report

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

- April 23, 2019 Work Session/Action Meeting – Open**
- April 23, 2019 Work Session/Action Meeting – Closed**
- April 30, 2019 Regular Meeting – Open**
- April 30, 2019 Regular Meeting - Closed**

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Consent Agenda Resolutions

- Policy 5-21-19-01, 5-21-19-02**
- Education 5-21-19-03, 5-21-19-04, 5-21-19-05, 5-21-19-06, 5-21-19-07, 5-21-19-08, 5-21-19-09, 5-21-19-10, 5-21-19-11, 5-21-19-12, 5-21-19-13, 5-21-19-14, 5-21-19-15, 5-21-19-16, 5-21-19-17**
- Personnel 5-21-19-19, 5-21-19-20, 5-21-19-21, 5-21-19-22, 5-21-19-23, 5-21-19-24, 5-21-19-25, 5-21-19-26, 5-21-19-27**

POLICY

Second Reading and Adotption of Policy #2416 Programs for Pregnant Students

5-21-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 2416 Programs for Pregnant Students
(M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy #5752 Marital Status and Pregnancy

5-21-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 5752 Marital Status and Pregnancy
(M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

EDUCATION

Approval of Professional Conferences

5-21-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Katherine Sura	Handle with Care Instructor Recertification Program	Newton, NJ	5/30/19	\$450 + mileage

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Rescind Placement

5-21-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #25191 at Academy 360.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Out of District Placement

5-21-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #25191 at Bancroft School at a contracted rate of \$13,414.12 for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of 1:1 Aide

5-21-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies a 1:1 aide for Student #25191 at Bancroft School at a contracted rate of \$6,912 for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of 1:1 Aide

5-21-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies a 1:1 aide for Student #25891 attending Ridgefield Park Public Schools Autism Program at a contracted rate of \$5,600.16 for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Rescind Placement

5-21-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #10269 at Lakeview Learning Center effective May 3, 2019.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Out of District Placement

5-21-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #10269 at High Point School of Bergen County at a contracted rate of \$9,838.83 for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Revision to Resolution for Out of District Placement

5-21-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to Resolution #4-30-19-25 approving the placement of Student #10868 at **Windsor Prep High School** a contracted rate of \$17,105.36 for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Educational Instruction Services

5-21-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Learn Well to provide educational instruction services to Student #27551 while student is hospitalized at a rate of \$47 per hour.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Educational Instruction Services

5-21-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Learn Well to provide educational instruction services to Student #27569 while student is hospitalized at a rate of \$47 per hour.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Safety Patrol After School Activity

5-21-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the 6th grade Safety Patrol Students to participate in an after school activity at the Bogota Swim Club. The event will take place on Monday, June 17, 2019 at 1:15 – 3:15 pm. The rain date will be Tuesday, June 18, 2019. The trip will be chaperoned by Steve Hodge, Pat Candelaria and Safety Patrol advisors.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of HIB

5-21-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	18-19 #11	Intentional (without hate speech) designed to harass, intimidate, or bully	Suggested counseling Make sure students are seated away from each other in class.
Steen School	18-19 #2	Intentional (without hate speech) designed to harass, intimidate, or bully	Engaging in counseling through the guidance/special services program. Detention In School Suspension

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Required In-Service Preschool Professional Development and Professional Services contract

5-21-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the in-service professional development workshops on August 20-21, 2019 for all preschool staff on the state mandated Creative Curriculum and Teaching Strategies Gold Performance Assessments,

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves to award contract with Teaching Strategies LLC. to provide these professional development services in the amount of \$9,900. This required professional development will be funded by preschool aid monies.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Creation of New Position

5-21-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the creation of the stipend position Curriculum Development Team, comprised of six (6) staff members at a stipend rate of \$2000 each.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Job Description

5-21-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the job description for the position of Curriculum Developer.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Student Teacher

5-21-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the amendment to Resolution #2-26-19-20 for additional days for Carly Edelman a Fairleigh Dickinson University student to complete her student teaching requirement at Bogota Jr./Sr. High School from May 22, 2019 through the end of the school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Accept Retirement Resignation

5-21-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Patricia Miraldi**, 1st Grade Teacher at Bixby School effective July 1, 2019.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Rescind Appointment

5-21-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of **Patricia Miraldi** as a Title I Kindergarten teachers for the summer school program 2019.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Summer School Teachers

5-21-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to resolution #4-30-19-40 appointing Title I teachers for the summer school program 2019 at a salary of \$40 per hour. To be paid through Title I funding. As follows:

Frank Passaretti – Kindergarten
Jamie D’Ademo – 1st Grade

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Special Education Summer School Teacher

5-21-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to resolution 4-30-19-41 appointing teachers for the special education summer school program 2019 at a salary of \$40 per hour. As follows:

Maria Castillo – Pre-K Teacher

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Aides for the Special Education Summer School Program

5-21-19-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescind the appointment of **Veronica Trujillo** as a teacher aide and **Brenda Arroyo** as substitute aide for the Special Education Summer School Program

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves **Brenda Arroyo** as a teacher aide for the Special Education Summer School Program at a rate of \$15 per hour.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Bus Aides for the Special Education Summer School Program

5-21-19-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of bus aides for the Special Education Summer School Program as follows:

Jessica D’Esposito
Lidia Sadek

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Teachers to work in the Summer for IEP Meetings

5-21-19-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves **Brittany Yodice** to be on call for the Supervisor of Pupil Personnel Services to participate in IEP meetings during July and August 2019 at the BEA contracted rate of \$40 per hour:

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Sick Bank Days

5-21-19-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the use of 10 sick bank days if needed for Staff # 1271 as a one time offer to care for her sick child.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Substitute Custodial/Maintenance Worker

5-21-19-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Eliezer Negron** as a substitute custodial /maintenance worker at a salary of \$17 per hour for the remainder 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Tenured Teacher Staff

5-21-19-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of tenured teaching staff members for the 2019/2020 school year, as follows:

ZACCONE	HEIDI	BA	Step 10	65,100.00
ZAYAS-BAZAN	DIANA	BA	Step 10	65,100.00
ZEBROWSKI	DANA	MA+30	Step 10	79,100.00

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Accounts Payable Clerk

5-21-19-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Carla Cespedes, Central Office Support Staff as an Accounts Payable Clerk at a salary of \$55,000 for the 2019/2020 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

5-21-19-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$826,716.79 dated May 21, 2019 as per the attached, which will become part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

5-21-19-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, April 30, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district’s fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

5-21-19-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of April 2019 in the amount of \$1,181,474.86 dated April 30, 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

5-21-19-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of April 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

5-21-19-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of April 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of NJSIAA

5-21-19-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the NJSIAA membership annual dues in the amount of \$2,150 for the 2019/2020 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Strauss Esmay Proposal

5-21-19-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a proposal from Strauss Esmay Associates to update the District's Bylaw, Policy & Regulation Manuals in order to be compliant with statutes, codes and monitoring requirements, at a one time fee of \$5000.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Acceptance of Lowe's Toolbox for Education Grant Money

5-21-19-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the Lowe's Toolbox for Education Grant for the Bogota Jr./Sr. High School Garden Club in the amount of \$3,300.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of CSI

5-21-19-38 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal contract for the proprietary CSI software and support for the 2018/2019 school year as follows:

Human Resource Web Based Portal	\$ 38
Monthly Cloud Access	\$ 300
Budgetary Accounting Module	\$ 218
Site Based Maintenance User License	\$ 64
Human Resources Model with H&E	\$ 202
Position Control and Employee Benefits	\$ 39
Payroll Module	<u>\$ 166</u>
Total Monthly Support Fee	\$1,027
Total Annual Support Fee	\$12,324

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Phoenix Advisors

5-21-19-39 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves continuing disclosure agent services contract renewal with Phoenix Advisors, LLC. for the 2019/2020 school year at an annual amount of \$1,000.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Educational Data Services

5-21-19-40 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal of cooperative licensing and maintenance fees in the amount of \$6,370 and the renewal of cooperative skilled trades, compliances services and ancillary bids in the amount of \$1,990 to Educational Data Services, Inc. for the 2019-2020 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Medical Insurance Renewals for 2019-2020

5-21-19-41 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Bogota Board of Education approve the Horizon Blue Cross and Blue Shield of New Jersey (HBCBS-NJ) Direct Access 15, Direct Access 2035 and High Deductible Health Plan medical plans for the 2019-2020 school year. Rates are effective July 1, 2019 through June 30, 2020.

MEDICAL

Program: Direct Access 15	Horizon Monthly Renewal Rates
Single	\$1,283.52
Parent/Child(ren) (P&C)	\$2,117.82
Couple (2 Adults)	\$2,567.08
Family	\$3,401.32

Program: Direct Access 2035	Horizon Monthly Renewal Rates
Single	\$1,019.51
Parent/Child(ren) (P&C)	\$1,682.17
Couple (2 Adults)	\$2,039.00
Family	\$2,701.68

Program: High Deductible Health Plan	Horizon Monthly Renewal Rates
Single	\$898.46
Parent/Child(ren) (P&C)	\$1,482.50
Couple (2 Adults)	\$1,796.97
Family	\$2,380.93

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Delta Dental Insurance Renewal for 2019-2020

5-21-19-42 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Bogota Board of Education approve the Delta Dental Insurance Renewal for the 2019-2020 school year. Rates are effective July 1, 2019 through June 30, 2020.

Program: Delta Dental	Delta Dental Monthly Renewal Rates
1 Party	\$35.32
2 Party	\$62.45
3 Party	\$100.74

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Vision Insurance Renewal for 2019-2020

5-21-19-43 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, that the Bogota Board of Education approve the VSP vision plan for the 2019-2020 school year. Rates are effective July 1, 2019 through June 30, 2020.

Program: Vision Care (VSP)	Vision Monthly Renewal Rates
Super/Composite	\$ 27.28

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and
WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on May 21, 2019, at _____p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

ADJOURNMENT

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK