

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

WORK SESSION/ACTION MEETING

May 11, 2017

Bogota High School Cafeteria

7:30 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Carpenter	_____	_____
Ms. Granquist	_____	_____
Mrs. Kohles	_____	_____
Mrs. Lewis	_____	_____
Ms. Montgomery	_____	_____
Mr. Moore	_____	_____
Mrs. VanBuren	_____	_____
Mr. McHale	_____	_____
Mr. Severino	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Dr. Varcadipane, Interim Superintendent	_____	_____
Richard Brovarone, Esq.	_____	_____
Mr. Brown, Interim SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

Superintendent's Report

1. Projects
2. Prom Location Changed to Il Villaggio

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

ACTION ITEMS

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

April 4, 2017 Work Session/Action Meeting

April 25, 2017 Regular Meeting

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

POLICY

5-11-17-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy and Regulation #1510 Americans with Disabilities Act (M) (Revised).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

5-11-17-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy #2415.30 Title I – Educational Stability for Children in Foster Care (M) (New).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

5-11-17-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy and Regulation #2418 Section 504 of the Rehabilitation Act of 1973 - Students (M) (New).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

5-11-17-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy and Regulation #5116 Education of Homeless Children (Revised).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

5-11-17-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy and Regulation #8330 Student Records (M) (Revised).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

EDUCATION

Approval of Field Trips

5-11-17-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
6/2/17	Barry McCann Andrea Lynch	Grade 7-12	Dorney Park, PA	To be paid by students and Band Parents
5/19/17	Kristen King	Grade 9-12	Palisade Interstate Park/Leonia	None
5/24/17	Cindy Piano Jennifer Cataldi	Grade 3	Museum Village Monroe, NY	To be paid by students/PTO

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Chaperone

5-11-17-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Brad DiRupo as an additional Chaperone for the senior class trip to Orlando, Florida in June 2017.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Chaperone

5-11-17-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Chelsea Nagurka and an appropriate classroom aide as an additional Chaperones for the 5th grade class trip June 14, 2017 to Marine Science Consortium in Sandy Hook, NJ.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Bedside Instruction

5-11-17-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves bedside instruction for Student #27030 by Brookfield Schools at Summit Oaks Hospital at a rate of \$40 per hour not to exceed 10 hours per week.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Bedside Instruction

5-11-17-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves bedside instruction for Student #10151 by Brookfield Schools at Summit Oaks Hospital at a rate of \$40 per hour not to exceed 10 hours per week.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Lincoln Technical Institute Intern

5-11-17-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves students from Lincoln Technical Institute to complete their internship hours during the 2017/2018 school year under the supervision of Mohammed Saleh at no cost to the district.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Appointment of Tenured Teacher Staff

5-11-17-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of tenured teacher staff members for the 2017/2018 school year, salary pending contract negotiations.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Non-Tenured Teacher Staff

5-11-17-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of non-tenured teacher staff members for the 2017/2018 school year, salary pending contract negotiations.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Non-Tenured Administrative Staff

5-11-17-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of non-tenured administrative staff members for the 2017/2018 school year, salary pending contract negotiations.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Central Office Support Staff

5-11-17-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of central office support staff members for the 2017/2018 school year, salary pending contract negotiations.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Custodial/Maintenance Workers

5-11-17-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Custodial Maintenance workers for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of District Personnel

5-11-17-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of District Personnel for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Substitute Teacher

5-11-17-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Substitute Teachers:

Rafaelo Kazakov	\$100 per diem
Danielle Porciello	\$100 per diem
James Lincoln	\$110 per diem
Claudia Waterman	\$100 per diem

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Accepts Retirement Resignation

5-11-17-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Sandy Condal** reading specialist effective June 30, 2017.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Accepts Retirement Resignation

5-11-17-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Paula Idzenga (Mahoney)** 5th grade teacher at Steen School effective June 30, 2017.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Accepts Resignation

5-11-17-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation of **Daniel Alonso**, Special Education Teacher at the High School effective June 30, 2017.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Summer School Teachers

5-11-17-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Dana Rasmussen** as a Title I teacher for the summer school program at a salary of \$40 per hour. To be paid through NCLB funding.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Special Education Summer School Teacher

5-11-17-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Chelsea Nagurka** as a special education teacher for the Pre School Disabled summer school program at a salary of \$40 per hour.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Aides for the Special Education Summer School Program

5-11-17-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of teacher aides for the Special Education Summer School Program as follows:

- Lidia Sadek \$15 per hour**
- Indira Suede \$15 per hour**
- Shelly Sterling-Williams \$15 per hour**
- Julia Lopez \$15 per hour**
- Elizabeth O'Brien \$15 per hour**
- Francesca Sciavicco \$19 per hour**
- Natalia Carola \$19 per hour**

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Maternity Leave

5-11-17-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the maternity leave of Jennifer Buonadonna, School Nurse at the Jr./Sr. High School, as follows:

September 5, 2017 through October 31, 2017 using 40 sick days *
 November 1, 2017 through January 1, 2018 FMLA and NJFLA running concurrently. Returning to work January 2, 2018
 *above dates subject to change pending used sick days prior to the start of maternity leave and actual date of leave.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

FINANCE

Approval of Bill List

5-11-17-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$1,260,776.20 dated May 11, 2017 as per the attached, which will become part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budgetary Line Item Expenditure

5-11-17-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, April 30, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Payroll Transfer

5-11-17-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of April in the amount of \$1,123,202.42 dated April 28, 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Report of the Secretary

5-11-17-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of March 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budget Transfers

5-11-17-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of April 2017; as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Safety Grant

5-11-17-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the submission of the 2017 Safety Grant Program through New Jersey Schools Boards Association Insurance Group's NJEIF Subfund in the amount of \$4399.77 for the period July 1, 2017 through June 30, 2018

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of NJSIG

5-11-17-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the insurance renewal with the New Jersey Schools Insurance Group (NJSIG) and Arthur J. Gallagher Risk Management Services Inc. as broker for Workers' Compensation & Supplemental Indemnity, Property, General Liability, Auto Liability, Errors & Omissions, and Student Accident Insurance effective July 1, 2017 until June 30, 2018.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of CSI

5-11-17-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal contract for the proprietary CSI software and support for the 2017/2018 school year as follows:

Human Resource Web Based Portal	\$ 37
Monthly Cloud Access	\$ 300
Budgetary Accounting Module	\$ 215
Site Based Maintenance User License	\$ 63
Human Resources Model with H&E	\$ 199
Position Control and Employee Benefits	\$ 38
Payroll Module	\$ 164
Total Monthly Support Fee	\$1,016

Total Annual Support Fee \$8,016

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a onetime purchase from CSI to upgrade the current accounting and personnel software to have secure virtual cloud storage and file backup offsite at CSI headquarters. This service includes real time protection for CSI financial data including payroll and personnel. Total upfront investment \$7,850.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of School Dude

5-11-17-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal contract for SchoolDude for maintenance direct service for the 2017/2018 school year in the amount of \$3,407.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Alliance Commercial Pest Control

5-11-17-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves pest control contract with Alliance Commercial Pest Control, Inc. for the 2017/2018 school year at an annual amount of \$6,360.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Automated Logic

5-11-17-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Automated Logic for the service solutions contract for the heating system in the amount of \$5,697.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of South Bergen Jointure Transportation Services

5-11-17-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following Resolution:

BE IT RESOLVED, that, the Bogota Board of Education does hereby approve an agreement with South Bergen Jointure Commission, an approved coordinated transportation services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2017/2018 school year. The services to be provided include, but are not limited to, the coordinated transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that, the Bogota Board of Education agrees to abide by the transportation services agreement as published by the South Bergen Jointure Commission and attached to this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of BCSS 192/193

5-11-17-38 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Services School District for services to Non-Public Schools 192/193 for the 2017/2018 school year with the rates to be determined by the New Jersey Department of Education.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of NJSIAA

5-11-17-39 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the NJSIAA annual dues in the amount of \$2,150 for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of School Lunch Prices

5-11-17-40 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, and per the Federal Equity in Pricing for School Lunches, the Board approves Lunch and Breakfast Prices for the 2017/2018 school year as follows:

Student Paid Lunch	\$2.85
Student Reduced Lunch	.40
Adult Paid Lunch	\$3.35
Student Breakfast	\$1.25
Student Reduced Breakfast	.30
Adult Paid Breakfast	\$1.75

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Pomptonian, Inc.

5-11-17-41 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the third renewal of the Food Service Management contract with The Pomptonian, Inc. for the food service operation for 2017-2018. The Bogota Board of Education accepts the addendum to the contract which contains the following language regarding fee and guaranteed operating results...

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.0730 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch program meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The meal administrative/management fee of \$.0730 will be multiplied by total meals. The FSMC guarantees the SFA a minimum profit of twenty-eight thousand thirty-eight dollars (\$28,038.00) for school year 2017-2018.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Use of Maintenance Reserve

5-11-17-42 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board withdraw \$74,195 from the Maintenance Reserve Account for the district boiler renovation project. This amounts needs to be added now that all final costs are known for the boiler renovations, permits, architect fees, asbestos abatement, and air quality monitoring.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Use of Maintenance Reserve

5-11-17-43 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board withdraw \$112,245 from the Maintenance Reserve Account for the Bogota High School gym floor and bleacher replacement project. This amounts needs to be added now that all final costs are known for the floor and bleacher replacement, permits, architect fees, asbestos abatement, and air quality monitoring.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

BUILDINGS AND GROUNDS

Approval of Donation

5-11-17-44 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the donation of a punching bag for the High School gym from Bogota resident, Ms. Janett Galarza.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Professional Conferences

5-11-17-49 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Patrick Clark	New Pathways to Teaching	New Jersey City University	5/19/17	None

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

PERSONNEL

Rescind Maternity Leave Replacement

5-11-17-50 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of **Janice Jurgensen** as Elementary Teacher maternity leave replacement. Resolution 12-13-16-22.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Maternity Leave Replacement

5-11-17-51 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Amalia Faraclas** as Elementary Teacher maternity leave replacement effective May 15, 2017.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

FINANCE

Approval of New Banners for the High School Gym

5-11-17-52 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the purchase of new banners for the High School Gym from Chancer Inc. DBA: LG Premiums & Promotions in the amount of \$12,945.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS