

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

WORK SESSION/ACTION MEETING

March 12, 2019

Bogota High School Cafeteria

7:00 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Connors	_____	_____
Mrs. Lewis	_____	_____
Mr. McHale	_____	_____
Mrs. Miller	_____	_____
Mr. Moore	_____	_____
Mr. Severino	_____	_____
Mrs. VanBuren	_____	_____
Ms. Montgomery	_____	_____
Mrs. Kohles	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Mr. Kennedy, Superintendent	_____	_____
Nathanya Simon, Esq.	_____	_____
Mr. Evcil, SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Superintendent's Report

WORK SESSION

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

**February 26, 2019 Regular Meeting – Open
February 26, 2019 Regular Meeting - Closed**

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

POLICY

First Reading of Policy 2422 Health and Physical Education

3-19-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2422 Health and Physical Education (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2431.3 Practice and Pre-Season Heat Acclimation for School Sponsored Athletics and Extra Curricular Activities

3-19-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2431.3 Practice and Pre-Season Heat Acclimation for School Sponsored Athletics and Extra Curricular Activities (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2610 Educational Program Evaluation

3-19-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2610 Educational Program Evaluation (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing

3-19-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy and Regulation 5111 Eligibility of Resident/Nonresident Students

3-19-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation 5111 Eligibility of Resident/Nonresident Students (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5330.04 Administering an Opioid Antidote

3-19-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5330.04 Administering an Opioid Antidote (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Regulation 5330.04 Administering an Opioid Antidote

3-19-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Regulation 5330.04 Administering an Opioid Antidote (M) (New).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5337 Service Animals

3-19-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5337 Service Animals (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 5756 Transgender Students

3-19-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 5756 Transgender Students (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy and Regulation 7440 School District Security

3-19-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation 7440 School District Security (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 8561 Procurement Procedures for School Nutrition Programs

3-19-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 8561 Procurement Procedures for School Nutrition Programs (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 8860 Memorials

3-19-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 8860 Memorials (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2415.06 Unsafe School Choice Option

3-19-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2415.06 Unsafe School Choice Option (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy 2460.8 Special Education Free and Appropriate Public Education

3-19-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 2460.8 Special Education Free and Appropriate Public Education (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy and Regulation 5600 Student Discipline/Code of Conduct

3-19-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation 5600 Student Discipline/Code of Conduct (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy and Regulation 5611 Removal of Students for Firearms Offenses

3-19-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation 5611 Removal of Students for Firearms Offenses (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy and Regulation 5612 Assaults on District Board of Education Members or Employees

3-19-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation 5612 Assaults on District Board of Education Members or Employees (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses

3-19-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy and Regulation 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

3-19-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised).

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

EDUCATION

Approval of Professional Conferences

3-19-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Moraima Hamue	Administrative Assistant Program	NJASBO Rockaway, NJ	5/9/19	Mileage only
Irfan Evcil	NJASBO Annual Conference	Atlantic City, NJ	6/4/19 – 6/7/19	\$755
Dana Zebrowski	Increase your success as a special education teacher	West Orange, NJ	4/9/19	\$269
Arlene Crugnola	Structured Learning Experience (SLE) Training	Rutgers University Morris Plains, NJ	5/7/19	\$132 + Mileage
Arlene Crugnola	Structured Learning Experience (SLE) Training	Rutgers University Morris Plains, NJ	5/20/19- 5/22/19	\$396 + Mileage
Arlene Crugnola	Structured Learning Experience (SLE) Training	Online Course	5/24/19	\$132
Sandra Fatovic	Refining ELA practices	Rutgers Graduate School of Education New Brunswick, NJ	3/22/19	None

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Field Trips

3-19-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
5/21/19	Debbie Hunter Nicole Stols	Grade 3	Liberty Science Center	To be paid by PTO and students
5/3/19	Barry McCann Andrea Lynch Seth Mandel	Grade 7-12	Dorney Park PA	To be paid by students
6/14/19	Monica Garcia	MultiCultural Club	Paper Mill Playhouse Millburn, NJ	To be paid by students
5/9/19	Margie Maher Jean Hall	Grade 2	Meadowlands Environmental Center	To paid by PTO and students
5/20/19	Karol Misa	Grade 7&8	Hackensack Homeless Center	None
5/22/19	Samantha Smith Kelly Jones Katherine Voellm	Grade 4	Liberty Science Center	To be paid by PTO and students
4/2/19	Monica Garcia	Middle and High School Leadership Conference	Kean University	None

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of HIB

3-19-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	18-19 #9	Non-HIB Incident	Make sure students are seated away from each other in class.
Jr./Sr. High School	18-19 #10	Intentional (without hate speech) designed to harass, intimidate, or bully	2 days out of school suspension Check in with counselor as needed

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Rescind Out of District Placement

3-19-19-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #26605 at Ridgfield Park Public Schools effective March 1, 2019. Student has moved out of district.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Home Instruction

3-19-19-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Donna Citakian to provide home instruction to Student #26729 at a rate of \$40 per hour, not to exceed 10 hours a week.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Home Instruction

3-19-19-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Kristen King to provide home instruction to Student #26371 at a rate of \$40 per hour, not to exceed 10 hours a week.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Neurological Evaluations

3-19-19-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following providers to conduct additional neurological evaluations at the following rates, not to exceed \$3000 for the remainder 2018/2019 school year.

Dr. Michael Kutz - \$500 per evaluation
Dr. Batul Ladak - \$600 per evaluation

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Psychiatric Evaluations

3-19-19-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Dr. Esther Fridman to conduct an additional 12 psychiatric evaluations at a contractual rate of \$625 per evaluation, not to exceed \$7500 for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Revision to 2018.2019 School Calendar

3-19-19-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to the 2018/2019 school calendar as follows:

May 24, 2019 – Single Session (All Schools)
June 4, 2019 – Schools Closed

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Appointment of Substitute Teacher

3-19-19-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Jessica Pobutkiewicz** as a substitute teacher at a salary of \$90 per diem for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Substitute Nurse

3-19-19-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Kerri Sanders** as a substitute nurse at a salary of \$150 per diem for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Baseball Coach

3-19-19-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Lou Severino** as 7th/8th grade Baseball Coach at a salary of Step 1 \$3,108 for the Spring 2019 season.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Teacher Aide

3-19-19-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Veronica Trujillo** as a Teacher Aide at a salary of \$19 per hour for the remainder of the 2018/2019 school year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Family Leave

3-19-19-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the NJ Family Leave of **Seth Mandel** as follows:

March 25, 2019 through April 12, 2019

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Accept Resignation

3-19-19-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts resignation of **Jonathan Riad** as a Teacher Assistant effective March 8, 2019.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Sidebar Agreement

3-19-19-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Sidebar to the 2017-2020 Collective Bargaining Agreement between Bogota Board of Education and Bogota Education Association

WHEREAS, the Board and the Association are desirous of amending the Agreement to include the following:

NOW, THEREFORE, it is hereby agreed by and between the Bogota Board of Education and Bogota Education Association to REVISE (p.20): Article VIII – ABSENCES and LEAVES as follows:

C. SHORT – TERM ABSENCE (EXCLUSIVE OF SICK LEAVE)

3. Personal Business Days – three (3) days per year for urgent personal business that cannot be attended to other than during the work day, subject to the following:

ADD e. – Unused Personal Business Days in any given year shall be converted to unused accumulated sick leave days.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

3-19-19-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$ dated as per the attached, which will become part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

3-19-19-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, February 28, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district’s fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

3-19-19-38 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of February 2019 in the amount of \$1,168,877.85 dated February 28, 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

3-19-19-39 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of February 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

3-19-19-40 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of February 2019 as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

3-19-19-41 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of February 2019; as attached, which shall be made a part of this resolution.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Interlocal Service Agreement

3-19-19-42 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Interlocal Service Agreement between the Borough of Bogota and the Bogota Board of Education for class three special law enforcement officers, as per the attached.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

BUILDINGS AND GROUNDS

Approval of Disposal of Assets

3-19-19-43 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of a 1994 dodge ram pick-up truck Asset # 10090, vin# 1B7KF26Z4RS549968. It has been determined there is minimal or no value to this asset.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and
WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on March 12, 2019, at _____ p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK

ADJOURNMENT

Moved: Seconded: MC, EL, PMH, MM, JM, CS, KVB, AM, LK