

**BOGOTA BOARD OF EDUCATION  
BOGOTA, NEW JERSEY  
WORK SESSION/ACTION MEETING  
January 9, 2018**

**CALL TO ORDER** by Mrs. Kohles, Board President at 6:40 p.m.

**FLAG SALUTE**

**OPEN PUBLIC MEETING ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.*

**ROLL CALL** by Mrs. Kohles, Board President

Members Present: Mrs. Granquist, Mrs. Lewis, Mrs. Miller, Mr. McHale, Mr. Moore, Mrs. VanBuren, Mr. Severino and Mrs. Kohles.

Members Absent: Ms. Montgomery.

Also Present: Dr. Varcadipane, Interim Superintendent, Mr. Evcil, SBA/BS and Elizabeth Ruiz Assistant BS, Mrs. Nathanya Simon, Esq., Board Attorney.

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Mr. McHale moved, seconded by Mr. Moore a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by a voice call vote.

None at this time.

Mr. McHale moved, seconded by Mr. Moore, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

**Superintendent's Report**

Dr. Varcadipane announced that the ad for the bid for HS parking lot project will be in the newspapers by January 10, 2018. Pre-bid meeting will be held on January 25, 2018 and bid opening will be on February 8, 2018.

Dr. Varcadipane advised that the facilities are up and running after recent incidents.

Dr. Varcadipane advised that Steen School needs a new floor in the main office and hallway.

Dr. Varcadipane gave an update on the 2018-19 Budget process.

Dr. Varcadipane advised that the Board attorney is working on the formation of a foundation.

**WORK SESSION**

**MINUTES**

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

**December 12, 2017 Special Meeting**  
**December 12, 2017 Special Meeting Closed**  
**December 19, 2017 Regular Meeting**  
**December 19, 2017 Regular Meeting Closed**

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

The agenda items **1-16-18-01 through 1-16-18-09** for the regular meeting of the board for January 16, 2018 was reviewed and a consent agenda was established.

**EDUCATION**

**Approval of Out of District Placement**

**1-16-18-01 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #27546 at Ridgefield Park Schools Behavioral Disabilities program for the 2017/2018 school year at a contractual rate of \$36,247.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of 1:1 Aide**

**1-16-18-02 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies a 1:1 aide for Student #10174 attending Windsor Bergen Academy at a rate of \$138 per diem, not to exceed \$15,456 for the 2017/2018 school year.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Rescind Placement**

**1-16-18-03 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #10412 at Holmstead School. Student will be returning to District.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of School Safety Specialist**

**1-16-18-04 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Vincent Varcadipane, Ed.D. as the designated School Safety Specialist for the 2017/2018 school year.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of HIB**

**1-16-18-05 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Steen School	17-18 #2	Non-actionable HIB	Engaging in outside clinical support with a licensed professional recommended. Engaging in counseling through the guidance/special services program recommended.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**PERSONNEL**

**All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.**

**Approval of Co-Curricular Positions**

**1-16-18-06 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2017/2018 school year as follows:

Sabina Albirt	Musical Director/Producer	\$2,400
Christian Cortavarria	Winter Weight Room Supervisor	\$ 968

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Breakfast Aides**

**1-16-18-07 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves **Lydia Sadek** as a Breakfast Aide at E. Roy Bixby School at her hourly rate of \$15 per hour.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Substitute Teacher**

**1-16-18-08 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Dominic Panfile** as a Substitute Teacher at a salary of \$110 per diem for the 2017/2018 school year.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Substitute Teacher**

**1-16-18-09 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Sarah Stofan** as a Substitute Teacher at a salary of \$90 per diem for the 2017/2018 school year.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**FINANCE**

**Approval of Bill List**

**1-16-18-10** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$      dated      as per the attached, which will become part of this resolution.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Budgetary Line Item Expenditure**

**1-16-18-11** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, December 31, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Payroll Transfer**

**1-16-18-12** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of      in the amount of \$      dated      as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Report of the Secretary**

**1-16-18-13** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of      as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Report of the Treasurer**

**1-16-18-14** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of      as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**Approval of Budget Transfers**

**1-16-18-15** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of      ; as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      JG, LK, EL, PMH, MM, AM, JM, CS, KVB

**COMMITTEE REPORTS**

None at this time.

**OLD BUSINESS**

School store is available on line, parents and students will be informed.

**NEW BUSINESS**

None at this time.

**HEARING OF PUBLIC**

Mr. Severino moved, seconded by Mr. McHale, a motion to open the meeting for public comments. Motion unanimously approved by a voice call vote.

Ms. Ramirez asked if the agendas can be put on line prior to meetings.

Mr. Severino moved, seconded by Mr. McHale, a motion to close the meeting for public comments. Motion unanimously approved by a voice call vote.

**EXECUTIVE SESSION**

**WHEREAS**, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

**WHEREAS**, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

**NOW, THEREFORE BE IT RESOLVED**, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on January 9, 2018, at 6:55 p.m. to discuss matters involving litigation, attorney client privilege.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

***ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION***

Mr. McHale moved seconded by Mr. Moore a motion for closed session discussion. Motion unanimously approved by a voice call vote.

Mr. McHale moved, seconded by Mr. Severino, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote at 7:09 p.m.

**ADJOURNMENT**

Mr. Severino moved, seconded by Mr. McHale a motion for adjournment of the meeting at 7:10 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,

  
Irfan Evca  
Board Secretary