

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
REGULAR MEETING
JANUARY 16, 2018**

CALL TO ORDER by Mrs. Kohles, Board President at 7:00 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mrs. Kohles, Board President

Members Present: Mrs. Granquist, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles.

Members Absent: Mr. McHale and Mr. Severino.

Also Present: Dr. Varcadipane, Interim Superintendent, Mr. Irfan Evcil, SBA/BS and Elizabeth Ruiz Assistant BS.

Absent: Mrs. Nathanya Simon, Esq. Board Attorney

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mr. Moore moved, seconded by Mrs. Granquist a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by a voice call vote.

None at this time.

Mr. Moore moved, seconded by Mrs. Montgomery, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

Superintendent's Report

Dr. Varcadipane informed the Board that the district newsletter is almost finished.
Dr. Varcadipane gave an update on the HS parking lot project bid.

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

December 12, 2017 Special Meeting
December 12, 2017 Special Meeting Closed
December 19, 2017 Regular Meeting
December 19, 2017 Regular Meeting Closed

Mr. Moore moved, seconded by Mrs. Granquist a motion for the approval of the minutes as amended for December 19, 2017 Regular Meeting and as submitted for December 12, 2017 Special Meeting, December 12, 2017 Special Meeting Closed and December 19, 2017 Regular Meeting Closed. On a roll call vote Mrs. Granquist, Mrs. Lewis, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Mrs. Miller abstained. Motion Carried.

Consent Agenda Resolutions

Education 1-16-18-01, 1-16-18-02, 1-16-18-03, 1-16-18-04, 1-16-18-05
Personnel 1-16-18-06, 1-16-18-07, 1-16-18-08, 1-16-18-09

EDUCATION

Approval of Out of District Placement

1-16-18-01 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #27546 at Ridgefield Schools Behavioral Disabilities program for the 2017/2018 school year at a contractual rate of \$36,247.

Approval of 1:1 Aide

1-16-18-02 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies a 1:1 aide for Student #10174 attending Windsor Bergen Academy at a rate of \$138 per diem, not to exceed \$15,456 for the 2017/2018 school year.

Rescind Placement

1-16-18-03 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #10412 at Holmstead School. Student will be returning to District.

Approval of School Safety Specialist

1-16-18-04 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Vincent Varcadipane, Ed.D., as the designated School Safety Specialist for the 2017/2018 school year.

Approval of HIB

1-16-18-05 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Steen School	17-18 #2	Non-actionable HIB	Engaging in outside clinical support with a licensed professional recommended. Engaging in counseling through the guidance/special services program recommended.

Mrs. Lewis moved, seconded by Mr. Moore a motion for the approval of agenda items **1-16-18-01 through 1-16-18-05**. On a roll call vote Mrs. Granquist, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Co-Curricular Positions

1-16-18-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2017/2018 school year as follows:

Sabina Albirt	Musical Director/Producer	\$2,400
Christian Cortavarria	Winter Weight Room Supervisor	\$ 968

Approval of Breakfast Aides

1-16-18-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves **Lydia Sadek** as a Breakfast Aide at E. Roy Bixby School at her hourly rate of \$15 per hour.

Approval of Substitute Teacher

1-16-18-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Dominic Panfile** as a Substitute Teacher at a salary of \$110 per diem for the 2017/2018 school year.

Approval of Substitute Teacher

1-16-18-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Sarah Stofan** as a Substitute Teacher at a salary of \$90 per diem for the 2017/2018 school year.

Mr. Moore moved, seconded by Mrs. Granquist a motion for the approval of agenda items **1-16-18-06 through 1-16-18-09**. On a roll call vote Mrs. Granquist, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

Approval of Substitute Teacher

1-16-18-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Gabrielle Carpenter** as a Substitute Teacher at a salary of \$90 per diem for the 2017/2018 school year.

Approval of Teacher Aide

1-16-18-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Maria Baranello** as a Teacher Aide at a salary of \$15 per hour for the 2017/2018 school year.

Approval of Posting for Supervisor of Buildings and Grounds

1-16-18-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the posting for the position of Supervisor of Buildings and Grounds.

Mr. Moore moved, seconded by Mrs. Lewis a motion for the approval of agenda items **1-16-18-10 through 1-16-18-12**. On a roll call vote Mrs. Granquist, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

FINANCE

Approval of Bill List

1-16-18-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payment of bills in the amount of \$62,000.00 dated January 10, 2018 and approves the payment of bills in the amount of \$757,500.83 dated January 16, 2018 as per the attached, which will become part of this resolution.

Approval of Budgetary Line Item Expenditure

1-16-18-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, December 31, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Approval of Payroll Transfer

1-16-18-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of December in the amount of \$1,122,278.44 dated December 22, 2017 as attached, which shall be made a part of this resolution.

Approval of Report of the Secretary

1-16-18-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of December 2017 as attached, which shall be made a part of this resolution.

Approval of Report of the Treasurer

1-16-18-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of December 2017 as attached, which shall be made a part of this resolution.

Approval of Budget Transfers

1-16-18-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of December 2017; as attached, which shall be made a part of this resolution.

Approval of Special Counsel

1-16-18-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of Schwartz Edelstein Law Group LLC as Special Counsel.

Mr. Moore moved, seconded by Mrs. VanBuren a motion for the approval of agenda items **1-16-18-13 through 1-16-18-19**. On a roll call vote Mrs. Granquist, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

ADDENDUM

FINANCE

Approval of HVAC Equipment

1-16-18-20 WHEREAS, the Board of Education solicited quotations for E. Roy Bixby Elementary School Media Center HVAC equipment, and

WHEREAS, the quotations were reviewed in the office of the School Business Administrator with the following results:

Advanced Central Heating Cooling, Inc.	\$25,000.00
Lou Severino Heating and	\$28,250.00

NOW, THEREFORE, BE IT RESOLVED, that, upon the recommendation of Superintendent of Schools, the Bogota Board of Education approves to award the contract for the purchase and installation of HVAC equipment from Advanced Central Heating Cooling, Inc. in the amount of \$25,000.00.

Approval of Change Order

1-16-18-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the change order for the Jr./Sr. High School Rear Playground Project as a decrease in the amount of \$2,800 as follows:
Cancelling installation of bollards (4) -\$2,800 (credit)

Approval of Change Order

1-16-18-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the change order for the Jr./Sr. High School Weight Room Project as no change in the total amount:

Cancelling rack with platform, 3 way benches, flat bench with rack	-\$4,520 (credit)
Cancelling 3 way benches	-\$3,000 (credit)
Cancelling flat bench with rack	-\$2,294 (credit)
Self-docking benches	\$2,385
Multiple 2" Grip Plates in 45-35-25-10-5 lbs	\$2,900
Multiple sets of Cap Barbell, Dumbbells and Bars	<u>\$3,929</u>
Total:	\$0.00

Approval of ESSA Salaries

1-16-18-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following employees' salaries which are funded by FY18 ESSA (Every Student Succeeds Act) Grant.

Name	Title	Program	Annual Salary	Percentage	Program Portion
Amy Bahadourian	Teacher	Title I, Part A	\$49,723	100%	\$49,723
Lisa Finizio	Teacher	Title I, Part A	\$50,733	100%	\$50,733
Nicolle Kelemen	Teacher	Title I, Part A	\$50,733	100%	\$50,733
Veronica Sivori	Teacher	Title I, Part A	\$51,720	100%	\$51,733
Eunice Lee	Teacher	Title III	\$88,420	12.6%	\$11,160

Ms. Montgomery moved, seconded by Mrs. Granquist a motion for the approval of agenda items **1-16-18-20 through 1-16-18-23**. On a roll call vote Mrs. Granquist, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

COMMITTEE REPORTS

Mr. Moore reported on the Building and Grounds Committee and advised that some repairs are needed at the baseball field.

Mr. Moore and Dr. Varcadipane discussed speaking with the Department of Public Works in reference to debris removal for the Bogota High School parking lot project.

OLD BUSINESS

Mrs. Lewis asked about the school store status.

Mrs. VanBuren asked when the Board picture would be taken for the yearbook.

NEW BUSINESS

None at this time.

HEARING OF PUBLIC

Mr. Moore moved, seconded by Mrs. Lewis, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

None at this time.

Mr. Moore moved, seconded by Ms. Montgomery, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on January 16, 2018, at 7:20 p.m. to discuss matters involving litigation.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY OR MAY NOT BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Mr. Moore moved seconded by Ms. Montgomery a motion for closed session discussion. Motion unanimously approved by a voice call vote.

Mr. Moore moved, seconded by Mrs. Granquist, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote 7:42 p.m.

Mr. Moore moved, seconded by Mrs. Granquist, a motion to open New Business in public session. Motion unanimously approved by a voice call vote.

Mrs. Kohles read a letter from Mrs. Granquist to the Bogota Board of Education announcing that she is resigning her position as Board Member effective immediately.

Mr. Moore moved, seconded by Mrs. Lewis, a motion to accept Mrs. Granquist's resignation. Motion unanimously approved by a voice call vote.

Mr. Moore moved, seconded by Ms. Montgomery, a motion and approval to advertise for the vacant Board Seat for a one year unexpired term. Motion unanimously approved by a voice call vote.

ADJOURNMENT

Mr. Moore moved, seconded by Mrs. Granquist a motion for adjournment of the meeting at 7:44 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,


Irfan Evcil
Board Secretary