

**BOGOTA BOAR OF EDUCATION  
BOGOTA, NEW JERSEY  
WORK SESSION/ACTION MEETING  
JANUARY 10, 2017**

**CALL TO ORDER** by Mr. Severino, Board President at 7:31 p.m.

**FLAG SALUTE**

**OPEN PUBLIC MEETING ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.*

**ROLL CALL** was taken by Mr. Brown, Board Secretary

Members Present: Mrs. Carpenter Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Mr. McHale, Ms. Montgomery, Mr. Severino and Mrs. VanBuren.

Members Absent: Mr. Moore.

Also Present: Dr. Varcadipane, Interim Superintendent, Richard Brovarone, Esq. Board Attorney and Mr. Brown, Interim Board Secretary, Elizabeth Ruiz, Assistant Board Secretary.

**CORRESPONDENCE - ENCLOSURES**

1. Letter to Mr. Kennedy
2. Letter to Ms. DeCongelio
3. Letter to Mr. Ramirez
4. Letter to Parents/Guardians – School Visitation

**Superintendent's Comments**

Dr. Varcadipane announced the following:

- There will be a buildings and grounds committee meeting next week.
- Discussed the boilers.
- Discussed that on January 31, 2017 QSAC will be doing an onsite visit to our district.

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Mr. McHale moved, seconded by Mrs. Carpenter, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by a voice call vote.

None at this time.

Mr. McHale moved, seconded by Mrs. Carpenter, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

## **ACTION ITEMS**

### **EDUCATION**

#### **Approval of Superintendent Merit Goals**

**1-10-17-01 BE IT RESOLVED**, that, the Board has reviewed the merit bonus criteria for the following:

More than 20% of the senior class will take one or more classes at Bergen Community College. This quantitative goal is equal to 3.3% of the \$147,500 salary totaling \$4,867.50

**FURTHER**, the Board finds that more than 20% of the senior class did take 1 or more classes at Bergen Community College and this quantitative goal was met for the 2014/2015 school year.

Additionally a second quantitative goal was reviewed.

More than 75% of the students in fifth grade will be reading at grade level by the end of the fifth grade year. This quantitative goal is equal to 3.3% of the 147,500 salary totaling \$4,867.50.

**FURTHER**, the Board finds that more than 75% of the students were reading at grade level by the end of the fifth grade year and this quantitative goal was met for the 2014/2015 school year.

The Board approves the goals as met for the 2014/2015 school year.

Mr. McHale moved, Mrs. VanBuren seconded a motion for the approval of agenda item **1-10-17-01** On a roll call vote Mrs. Carpenter recused, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Mr. McHale, Ms. Montgomery, Mr. Severino and Mrs. VanBuren voted yes. Motion carried.

### **WORK SESSION**

A consent Agenda was established.

**MINUTES**

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

**December 13, 2016 Work Session/Action Meeting**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**EDUCATION**

**Approval of out of district special education placement**

**1-17-17-01 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of state dependent student #11080 at YCS-Fort Lee effective November 2, 2016 through November 17, 2016 at daily contractual rate of \$287.36. The state of New Jersey is fiscally responsible for tuition.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Vision Therapy**

**1-17-17-02 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies student #026974 attending Children’s Therapy Center to receive vision therapy by Progressive Steps one time per week at a contractual rate of \$125 per session not to exceed \$6,000 for the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of students to participate in Winter Indoor Track**

**1-17-17-03 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves student #10832 and #10591 to participate and represent BHS in Winter Indoor Track during the 2016/2017 school year. The Parent/Guardian has volunteered to serve as coach and to train, transport, and to cover all expenses involved at no cost to the district.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of HIB**

**1-17-17-04 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

<b>School</b>	<b>Incident</b>	<b>Description</b>	<b>Consequences/Intervention</b>
Jr./Sr. High School	16-17 #3	Intentional, but not designed to harass, intimidate, or bully	3 days out of school suspension, 5 days no practice, 1 game suspension.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Conferences**

**1-17-17-05 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following professional conferences (pending fund availability).

<b>Name</b>	<b>Description</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>
Whitney Luciano	Anti Bullying Law & lawful management of HIB records	Lodi Boys and Girls Club	2/9/17	\$99
Janine Martin	Anti Bullying Law & lawful management of HIB records	Lodi Boys and Girls Club	2/9/17	\$99
Kristy Duchensky	Social Studies Roundtable (Bergen County)	Various Districts	1/11/17, 3/15/17, 5/17/17	None

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Field Trips**

**1-17-17-06 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

<b>Date</b>	<b>Staff</b>	<b>Students</b>	<b>Location</b>	<b>Expense</b>
2/5/17	Jamie D'Ademo Alyssa Spector	Kindergarten	Bergen PAC	To be paid by PTO
6/14/17	Laura Ketchum Nicole Schiavello	Grade 5	NJ Marine Science Consortium, Fort Hancock, NJ	To be paid by Students and PTO
5/3/17	Cornelia Geraghy Kim Neilsen Patrick Rochford	Grade 2	Meadowlands Environmental Center	To be paid by Students and PTO

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Student Teacher**

**1-17-17-07 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Brittany Miller, a Caldwell University student, to complete her Student Teaching at the Jr./Sr. High School from January 23, 2017 through May 12, 2017 under the supervision of Sam Chiang and Diane Baranello.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Fund Raising Activities**

**1-17-17-08 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following fund-raising activities:

<b>Activity</b>	<b>Group</b>	<b>Date</b>
Paint Night	Steen PTO	January 2017

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Gym Program**

**1-17-17-09 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Trevor McPherson of the Magnus Project to come to Steen School and work with Mrs. Ciccone and students to promote physical fitness during gym periods at no cost to the district.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Assembly**

**1-17-17-10 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves an educational assembly for Steen School provided by Hackensack Hospital on how to stay safe. This assembly is at no cost to the district.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Wear Red Program**

**1-17-17-11 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Bixby School to participate in "Wear Red for Women" Program. This will take place during February of 2017.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Peace Corp Volunteers**

**1-17-17-12 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Peace Corp Volunteers to speak to the 5<sup>th</sup> and 6<sup>th</sup> grade on Steen School.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**PERSONNEL**

**All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.**

**FINANCE**

**Approval of Bill List**

**1-17-17-13 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$        dated        as per the attached, which will become part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of budgetary line item expenditure**

1-17-17-14 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, December 31, 2016 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Payroll Transfer**

1-17-17-15 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of December in the amount of \$1,081,220.61 dated December 23, 2016 as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Corrective Action Plan**

1-17-17-16 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the Corrective Action Plan for the fiscal year that ended June 30, 2016.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of 6<sup>th</sup> grade Bank Account**

1-17-17-17 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves a bank account for the 6<sup>th</sup> grade class at Steen School. The account will be used to deposit money for field trips as well as class dues that go toward the yearbook and other year end events.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Public Agency Compliance Officer**

1-17-17-18 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Robert Brown, Interim Business Administrator as the Public Agency Compliance Officer for the Bogota Board of Education.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Change Order**

1-17-17-19 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves a change order for the Science Lab Project at the High School as follows:

Window Sills to match the lab tables	\$1,503.32
Installation Cost	\$1,700.00

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Construction Coordinator**

**1-17-17-20 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves an extension to the proposal/retainer agreement from Construction Coordinators, LLC for construction management services in the amount of \$5,000.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Report of the Secretary**

**1-17-17-21 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of November 2016 as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Budget Transfers**

**1-17-17-22 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the months of September thru December 2016; as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **COMMITTEE REPORTS**

Ms. Montgomery announced she would like to have a committee meeting in reference to soccer field.

### **OLD BUSINESS**

Mrs. Carpenter inquired about the grants and the status of the gym waiver for athletes.

### **NEW BUSINESS**

Mr. McHale explained the budget process.

Ms. Montgomery asked about the possibility of receiving agendas by email. Ms. Montgomery comments on why student representative does not come to board meetings anymore.

### **HEARING OF PUBLIC**

**During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.**

Mrs. Carpenter moved, seconded by Mrs. VanBuren, a motion to open the meeting for public comments. Motion unanimously approved by a voice call vote.

Mrs. Ramirez, a member of the community asked about the status of the parking lot project at the high school and the field house upgrade.

A member of the community asked about the possibility of putting a committee together for the soccer field. A member of community asked about healthier food options at the cafeteria.

Mrs. VanBuren moved, seconded by Mrs. Carpenter a motion to close the public comments portion of the meeting. Motion unanimously approved by a voice call vote.

ADJOURNMENT

Mrs. VanBuren moved, seconded by Mrs. Carpenter a motion for adjournment of the meeting at 8:01 p.m.  
Motion unanimously approved by a voice call vote.

Respectfully submitted,



Robert R. Brown  
Interim Board Secretary