

**BOGOTA BOARD OF EDUCATION  
BOGOTA, NEW JERSEY**

**AGENDA**

**WORK SESSION/ACTION MEETING**

**February 7, 2017**

***Bogota High School Cafeteria***

**7:30 P.M.**

**CALL TO ORDER**

**FLAG SALUTE**

**OPEN PUBLIC MEETING ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.*

**ROLL CALL**

	<b><u>Present</u></b>	<b><u>Absent</u></b>
Mrs. Carpenter	_____	_____
Ms. Granquist	_____	_____
Mrs. Kohles	_____	_____
Mrs. Lewis	_____	_____
Ms. Montgomery	_____	_____
Mr. Moore	_____	_____
Mrs. VanBuren	_____	_____
Mr. McHale	_____	_____
Mr. Severino	_____	_____

**ALSO PRESENT**

	<b><u>Present</u></b>	<b><u>Absent</u></b>
Dr. Varcadipane, Interim Superintendent	_____	_____
Richard Brovarone, Esq.	_____	_____
Mr. Brown, Interim SBA/BS	_____	_____

## CORRESPONDENCE - ENCLOSURES

1. Newsletter
2. Current Enrollment Form through January 2017

### Superintendent's Report

1. QSAC

#### HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### ACTION ITEMS

#### EDUCATION

#### **Approval of Conferences**

**2-7-17-01**     **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

<b>Name</b>	<b>Description</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>
Yvonne Breiner	NGSS Connections for grades 6-8	Monroe Twp, NJ	2/23/17	\$200
Theresa Henriquez	NGSS Connections for grades 6-8	Monroe Twp, NJ	2/23/17	\$200
Jean Haase	NGSS Connections for grades 6-8	Monroe Twp, NJ	2/23/17	\$200

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of Field Trips**

**2-7-17-02**     **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

<b>Date</b>	<b>Staff</b>	<b>Students</b>	<b>Location</b>	<b>Expense</b>
2/24/17	Jennifer Cataldi Cindy Piano	Grade 3	Haworth Water Treatment Plant	None

### PERSONNEL

**All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.**

#### **Approval of Teacher Aide**

**2-7-17-03**     **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Francesca Sciavico** as an instructional aide at a salary of \$18.00 per hour.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

## **BUILDINGS AND GROUNDS**

### **Approval of Construction Projects**

**2-7-17-04 BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board authorize the Business Administrator to seek quotes from State Contract Vendors to replace the Bogota High School gym floor.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**2-7-17-05 BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board authorize the Business Administrator seek bids for the High School weight room renovation project as per the attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**2-7-17-06 BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board award Bergen Fence the contract to remove and replace fence along the Field House at a cost of \$9,575 as per the attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**2-7-17-07 BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board award the state contract to Definitive Pro Sound for installation of new sound system and wireless sound at a cost of \$63,737 as per the attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**2-7-17-08 BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board award the Ed Data contract to Tri-State Folding Partitions, Inc. for the replacement of auxiliary gym partition separating the weight room from wrestling room at a cost of \$32,875 as per the attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**2-7-17-09 BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board appoint Solutions Architecture to seek bids for the construction of a playground area behind Bogota High School at a cost of \$15,800 as per the attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**2-7-17-10 BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board appoint Solutions Architecture to seek bids for the renovation/construction of the field house/snack stand area at a cost of \$14,200 as per the attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

## WORK SESSION

### MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

**December 13, 2016 Work Session/Action Meeting**  
**January 3, 2017 Reorganization Meeting**  
**January 10, 2017 Work Session/Action Meeting**  
**January 17, 2017 Regular Meeting**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### EDUCATION

#### **Approval of Vision Therapy**

**2-28-17-01 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payment in the amount of \$500 for student #026974 attending Children's Therapy Center for vision therapy services rendered by Progressive Steps during the month of June 2016.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of HIB**

**2-28-17-02 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

<b>School</b>	<b>Incident</b>	<b>Description</b>	<b>Consequences/Intervention</b>
Lillian M. Steen	16-17 #1	Non-actionable HIB	Parent Notifications
Lillian M. Steen	16-17 #2	Non-actionable HIB	Engaging in counseling through the guidance/special services program. Parent Notifications

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of Conferences**

**2-28-17-03 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

<b>Name</b>	<b>Description</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>
Maggie Andreazza	NJ Educational Insurance Fund Meeting	Maggiano's Hackensack, NJ	2/3/17	None
Elizabeth Ruiz	NJ Educational Insurance Fund Meeting	Maggiano's Hackensack, NJ	2/3/17	None
Rachel Mantione	NJ Council of Exceptional Children Conference	Ramapo College	3/13/17	\$115



**Approval of Play/Musical Director**

**2-28-17-07 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Andrea Lynch** as Play/Musical Director at a salary of Step 1 \$1,291 for the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Aide Rate**

**2-28-17-08 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools in consultation with the Education Committee, the Board approves the revision to the Teacher Aide rates for the remainder of the 2016/2017 school year as follows.

Effective March 1, 2017

- All aides currently 18.00 per hour will increase to \$19.00 per hour
- All aides currently at 13.10 per hour will increase to \$15.00 per hour
- All aides currently at \$9.00 per hour will go increase to 12.00 per hour

Effective March 1, 2017

Qualifications will drive hour rates for all aides:

1. Certified Teachers \$19.00 per hour
2. Everyone else (College Degree-60 credits-No degree) \$15.00 per hour
3. Lunch/Breakfast Aides - \$12.00 per hour.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of salary adjustment**

**2-28-17-09 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the salary adjustment for Horizontal/Lateral Movements retroactive to February 1<sup>st</sup>, as per the negotiated Agreement for the 2016/2017 school year for the following staff members.

<b>Name</b>	<b>Current Salary</b>	<b>Adjustment</b>
Samuel Chiang	BA Step 6 \$54,233	MA Step 6 \$62,233
Louis Severino	BA Step 7 \$56,233	MA Step 7 \$64,233
Gina Giunchini	BA Step 6 \$54,233	MA Step 6 \$62,233

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Accept Resignation**

**2-28-17-10 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Soo Ostro**, Teacher Aide at Bixby School effective February 10, 2017.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

## FINANCE

### **Approval of Bill List**

**2-28-17-11 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$        dated        as per the attached, which will become part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Budgetary Line Item Expenditure**

**2-28-17-12 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, January 31, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Payroll Transfer**

**2-28-17-13 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of January in the amount of \$1,228,897.03 dated January 30, 2017 as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Report of the Secretary**

**2-28-17-14 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of December 2016 as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Budget Transfers**

**2-28-17-15 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of January 2017; as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

## COMMITTEE REPORTS

### OLD BUSINESS

### NEW BUSINESS

### HEARING OF PUBLIC

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### EXECUTIVE SESSION

**WHEREAS**, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

**WHEREAS**, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

**NOW, THEREFORE BE IT RESOLVED**, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on February 7, 2017, at \_\_\_\_\_ p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

### ***ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION***

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### ADJOURNMENT

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS



**BOGOTA BOARD OF EDUCATION  
BOGOTA, NEW JERSEY**

**ADDENDUM**

***WORK SESSION/ACTION MEETING  
February 7, 2017  
Bogota High School Cafeteria  
7:30 P.M.***

**ACTION ITEMS**

**EDUCATION**

**Approval of Home Instruction**

**2-7-17-11 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves home instruction for Student #10954 to be provided by Donna Citakian at the BEA Contracted rate for 10 hours per week.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**PERSONNEL**

**All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.**

**Approval of Teacher Aide**

**2-7-17-12 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Alexandra Pico-Cabrera** as a personal aide at a salary of \$13.10 per hour.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Teacher Aide**

**2-7-17-13 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Nicole Sanchez** as a personal aide at a salary of \$13.10 per hour.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**FINANCE**

**Approval of Transportation Contract**

**2-7-17-14 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves a Parental Transportation Contract for Student #25182 who is attending Ridgefield Memorial High School, for the period February 8, 2017 through June 21, 2017 in the amount of \$2,175 (\$25 per day for 87 days)

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS