

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
REGULAR MEETING
FEBRUARY 13, 2018**

CALL TO ORDER by Mrs. Kohles, Board President at 7:03 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Evcil, Board Secretary

Members Present: Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles.

Members Absent: None

Also Present: Dr. Varcadipane, Interim Superintendent, Nathanya Simon, Board Attorney, Mr. Evcil, SBA/BS and Elizabeth Ruiz Assistant BS.

Absent: None.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mr. Severino moved, seconded by Mr. McHale a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by a voice call vote.

None at this time.

Mr. Moore moved, seconded by Mr. Severino, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

Interview of Candidate for the Board Vacancy

Mrs. Jacqueline Devore introduced herself and express her interest to be appointed as a Board member. Mr. Severino asked Mrs Devore if she was a registered voter.

APPOINTMENT OF BOARD MEMBER

2-13-18-01A BE IT RESOLVED, that, the Bogota Board of Education appoints Jacqueline Devore to fill the unexpired term of Ms. Jo-Ellen Granquist (who resigned effective January 16, 2018). The term will end December 31, 2018.

Mr. McHale moved, seconded by Mr. Severino a motion for the approval of agenda items **2-13-18-01A**. On a roll call vote Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

Oath administered by Irfan Evcil, Board Secretary to newly appointed member Mrs. DeVore.

Superintendent's Report

Dr. Varcadipane presented an analysis of the capital and maintenance reserves as of February 13, 2018. He also projected reserves balances after the withdrawal for Bogota Jr./Sr. High School driveway project along with fund balance for the end of 2017-18 school year.

Dr. Varcadipane gave an update on the bid opening for Bogota Jr./Sr. High School driveway project along with an explanation of costs. The project is scheduled to be completed by Labor Day 2018. Mr. McHale asked if the sewer lines were part of the project. Mrs. Kohles asked if fencing was included in project. Dr. Varcadipane said both were included in project. Mr. Severino asked why there were costs for Optimum/Lightpath and Verizon separately and why can't we use only one of them so we could reduce construction cost. Mr. Evcil explained there was a substantial cost difference for internet services between Verizon and Lightpath and the district receives internet services from Verizon and phone services from Lightpath.

Presentation

Mr. Lee Mandel of IntraLogic Solutions gave a presentation of security systems for the Bogota School District.

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

January 9, 2018	Reorganization Meeting
January 9, 2018	Work Session/Action Meeting Open
January 9, 2018	Work Session/Action Meeting Closed
January 16, 2018	Regular Meeting Open
January 16, 2018	Regular Meeting Closed

Mrs. VanBuren moved, seconded by Mr. Severino a motion to amend January 16, 2018 Regular Meeting Open and Regular Meeting Closed on a roll call vote Mrs. DeVore and Mr. McHale abstained, Mrs. Lewis, Mr. Severino, Mrs. VanBuren and Mrs. Miller voted yes, Mr. Moore, Ms. Montgomery and Mrs. Kohles voted no. Motion Carried.

Mr. McHale moved, seconded by Mr. Moore a motion for the approval of the minutes as submitted Mrs. DeVore abstained and Mrs. Lewis voted yes, Mr. McHale voted yes on January 9, 2018 and abstained on January 16, 2018, Mrs. Miller voted yes, Mr. Moore voted yes, Mr. Severino voted yes on January 9, 2018 and recused on January 16, 2018 open and closed, Mrs. VanBuren voted yes as amended, Ms. Montgomery abstained on January 9, 2018 and voted yes on January 16, 2018, and Mrs. Kohles voted yes. Motion Carried.

POLICY

Suspend Policy

2-13-18-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board suspends Policy 1220 Employment of Chief School Administrator.

President Mrs. Kohles removed resolution 2-13-18-01 from agenda.

Mr. Severino moved, seconded by Mr. McHale a motion to dispense with the regular order of business. Motion unanimously approved by a voice call vote.

First Reading of Policy #1220 Employment of Chief School Administrator

2-13-18-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy 1220 Employment of Chief School Administrator (revised).

Ms. Montgomery moved, seconded by Mr. Severino a motion for the approval of agenda items **2-13-18-27**. On a roll call vote Mrs. Devore abstained, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

Consent Agenda Resolutions

Education 2-13-18-02, 2-13-18-03, 2-13-18-04, 2-13-18-05, 2-13-18-06, 2-13-18-07, 2-13-18-08, 2-13-18-09, 2-13-18-10, 2-13-18-11

Personnel 2-13-18-12, 2-13-08-13, 2-13-08-14, 2-13-08-15, 2-13-08-16

EDUCATION

Rescinds Appointment of School Safety Specialist

2-13-18-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of Vincent Varcadipane, Ed.D. as the designated School Safety Specialist for the 2017/2018 school year, Resolution #1-16-18-04.

Approval of School Safety Specialist

2-13-18-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Damon Englese as the designated School Safety Specialist for the 2017/2018 school year.

Approval of Field Trips

2-13-18-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff Members	Grade	Location	Cost of Trip
2/27/18 – 3/1/18	Arlene Crugnola Sabina Albirt	Grade 9-12	DECA State Career Development Conf. Atlantic City, NJ	To be paid by students & DECA
5/22/18	Deborah Hunter Nicole Stols	Grade 3	Liberty Science Center	To be paid by students & PTO
6/1/18	Krista DiGiacomo Katie Voellm Jasvic Marwah	Grade 1	Turtleback Zoo	To be paid by students & PTO

4/30/18	Katie Nagurka Anna Maria Kaca Bryan Autore Maha Tadros Jeannie Rosado	Kindergarten	Bergen Performing Arts Center Englewood, NJ	To be paid by students & PTO
3/22/18	Bob Calleja Kristin King Lou Severino	Grade 9-12	MOMA/NYC	To be paid by students

Approval of Professional Conferences

2-13-18-05 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Irfan Evcil	NJ Educational Insurance Fund	Riverside Square Mall Hackensack, NJ	3/2/18	None
Rachel Mantione	Council for Exceptional Children yearly conference	Ramapo College	3/12/18	\$115
Jill Connolly	Overview of Sanford Harmony a free social emotional teaching program	SBJC Hasbrouck Heights, NJ	2/26/18	None
Jill Connolly	NJ Council for Exceptional Children Conference	Ramapo College	3/12/18	\$115
Andrea Lynch	NJ Music Educators Assn – In service conference	East Brunswick Hilton	2/22/18 & 2/23/18	\$170
Barry McCann	NJ Music Educators Assn – In service conference	East Brunswick Hilton	2/22/18 & 2/23/18	\$170

Accepts Donation

2-13-18-06 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the donation by the Steen School PTO in the amount of \$2,659.30 to purchase items from LEGO Education.

Approval of HIB

2-13-18-07 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	17-18 #1	Intentional – (without hate speech) and designed to harass, intimidate or bully	5 days detention Meeting with Guidance Counselor to learn about cyber bullying

Approval of SAT/ACT Preparation Courses

2-13-18-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Educational Services Center to provide SAT/ACT preparation courses for the Spring of 2018. At no cost to the District.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the use of the Bogota Jr./Sr. High School by Educational Services Center to conduct the SAT/ACT preparation courses for the Spring of 2018.

Rescind Placement

2-13-18-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #10414 at Ridgefield Park Public School District effective February 1, 2018. Student will be returning to District.

Rescind and Approve Placement

2-13-18-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #26907 at Ridgefield Public Schools Autism Program effective January 30, 2018.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #26907 at BCSS Washington Emerson effective January 31, 2018 for the remainder of the 2017/2018 school year at a contractual rate of \$40,500.

Approval of Professional Education Services

2-13-18-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Professional Education Services, Inc. to provide hospital based instruction to Student #27078 at the contractual rate of \$40 per hour.

Mr. Severino moved, seconded by Mr. Moore a motion for the approval of consent agenda items **2-13-18-02 through 2-13-18-11**. On a roll call vote Mrs. Devore abstained, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Resignation

2-13-18-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Terry Ciccone**, Health and Physical Education at Lillian M. Steen School.

Approval of Substitute Teacher

2-13-18-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Substitute Teachers for the 2017/2018 school year.

Quinn Geraghty	\$ 90 per diem
Andrew Ongchin	\$100 per diem
Constance Nardella	\$100 per diem
Shawn Robbins	\$100 per diem
Ernest Ciardi	\$110 per diem

Approval of Resignation

2-13-18-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Kevin Bayani** as Head Football Coach.

Approval of Resignation

2-13-18-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Maggie Quinn** as teacher aide at Steen School effective February 16, 2018.

Approval of Salary Adjustment

2-13-18-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the salary adjustment for Horizontal/Lateral Movements retroactive to February 1st, as per the negotiated Agreement for the 2017/2020 school year for the following staff members.

Name	Current Salary	Adjustment
Maria DeAngelis	BA Step 6 \$54,233	MA Step 6 \$62,233

Mr. McHale moved, seconded by Mr. Moore a motion for the approval of consent agenda items **2-13-18-12 through 2-13-18-16**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

Approval of Maternity Leave

2-13-18-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the maternity leave of **Loriann DeSimone**, English Teacher at the High School, as follows:

April 9, 2018 through May 4, 2018, 2017 using 17 sick days and 3 personal days *

May 7, 2018 through June 22, 2018 FMLA and NJFLA running concurrently. Returning to work for the 2018/2019 school year.

***above dates subject to change pending used sick days prior to the start of maternity leave and actual date of leave.**

Appointment of Teacher Aide

2-13-18-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Michelle Ratliff as a Teacher Aide at a salary of \$15 per hour for the remainder of the 2017/2018 school year.

Approval of Posting for Part Time French or Italian Teacher

2-13-18-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the posting for the position of part time French or Italian Teacher.

Mr. Severino moved, seconded by Mr. McHale a motion for the approval of agenda items **2-13-18-17 through 2-13-18-19**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

FINANCE

Approval of Bill List

2-13-18-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payment of bills in the amount of \$1,025.00 dated January 26, 2018 and the payment of bills in the amount of \$1,013,981.42 dated February 13, 2018 and as per the attached, which will become part of this resolution.

Approval of Budgetary Line Item Expenditure

2-13-18-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, January 31, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Approval of Payroll Transfer

2-13-18-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of January in the amount of \$1,118,962.36 dated January 30, 2018 as attached, which shall be made a part of this resolution.

Approval of Report of the Secretary

2-13-18-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of January 2018 as attached, which shall be made a part of this resolution.

Approval of Report of the Treasurer

2-13-18-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of January 2018 as attached, which shall be made a part of this resolution.

Approval of Budget Transfers

2-13-18-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of January 2018 as attached, which shall be made a part of this resolution.

Mr. McHale moved, seconded by Mr. Severino a motion for the approval of agenda items **2-13-18-20 through 2-13-18-25**. On a roll call vote Mrs. Devore abstained, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

BUILDINGS AND GROUNDS

Approval of Use of School Facilities

2-13-18-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the use of Steen School Media Center as a meeting place for the Coast Guard Auxiliary.

Mr. Severino moved, seconded by Mr. McHale a motion for the approval of agenda items **2-13-18-26**. On a roll call vote Mrs. Devore abstained, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

ADDENDUM

PERSONNEL

Appointment of Breakfast Aide

2-13-18-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Marcia Barbee** as a Breakfast Aide at Steen School at her hourly rate of \$15 for the remainder of the 2017/2018 school year.

Mr. Severino moved, seconded by Mr. McHale a motion for the approval of agenda items **2-13-18-28**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

FINANCE

Awarding of Capital Project

2-13-18-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Bogota School District in the county of Bergen, hereby approves the award of the following Capital Project:"

School/Project	Base Bid/Alternates	Total Award	Contractor
Jr./Sr. High School Site Improvements	Base Bid of \$1,129,000.00 inclusive of the \$25,000 allowance. Alternate #1 of \$20,000 Alternate #3 of \$70,000	\$1,219,000	Zenith Construction Services, Inc. 365 Thomas Blvd. Orange, NJ 07050 Nick Naik (President) Office: (973) 674-2500 Email: nick@zcsnj.com

Approval to Appropriate Capital Reserve Funds

2-13-18-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a Resolution to Appropriate Capital Reserve Funds.

WHEREAS the Bogota Board of Education, County of Bergen desires to advance the following capital project, Bogota Jr./Sr. High School Site Improvement

WHEREAS capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

WHEREAS the Bogota Board of Education acknowledges that State support for capital projects is not currently available, and

WHEREAS the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

WHEREAS, by declaring a capital project as “otherwise” eligible, the Bogota Board of Education hereby declares that the above-mentioned project will be supported in full with local capital reserve funds.

NOW THEREFORE BE IT RESOLVED, that the Bogota Board of Education hereby declares the above referenced project as “otherwise” eligible and directs the Superintendent and School Business Administrator to obtain competitive pricing, and

BE IT FURTHER RESOLVED, that the Bogota Board of Education hereby appropriates **\$1,079,400** from its capital reserve fund to support the full cost of this project.

Approval to Cancel Capital Project

2-13-18-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the cancelation of the capital project “Improvements to the Bogota High School Field House and Snack Stand”. Funds were previously transferred from the capital reserve account and appropriated in the 2017/2018 school year budget to fund this project. The unexpended project balance of \$82,575 will be transferred back into the Capital Reserve account, effective February 13, 2018.

Approval to Transfer unexpended project balances to Capital Reserve

2-13-18-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the transfer of unexpended balances for the following completed capital projects back into the Capital Reserve Account in the total amount of \$186,324, effective February 13, 2018.

Construction of Board’s Offices & Field House	\$4,617
Bogota High School Science Lab Upgrades	\$19,379
Boiler Upgrades for three school buildings	\$20,695
Bogota High School Site Improvement/Playground	\$11,100
Upgrades to Bogota High School Weight Room	\$70,125
Upgrades Bogota High School Biology Room	\$21,270
Upgrades to Bogota High School Auditorium Sound	<u>\$39,138</u>
Total:	\$186,324

Approval of withdrawal from Maintenance Reserve Account

2-13-18-33 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves to withdraw \$25,000 from the District Maintenance Reserve Account for the purpose of upgrading HVAC equipment in Media Center at the E. Roy Bixby Elementary School.

Mr. McHale moved, seconded by Mr. Severino a motion for the approval of agenda items **2-13-18-29 through 2-13-18-33**. On a roll call vote Mrs. Devore abstain, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

COMMITTEE REPORTS

None at this time.

OLD BUSINESS

Dr. Varcadipane reached out to the Bogota town officials in reference to the Jr./Sr. High School project. Dr. Varcadipane said there will be a Special Meeting on Wednesday, February 21, 2018 at 6:00 p.m. in Executive Session for Superintendent interviews.

NEW BUSINESS

Members discussed the security systems in school buildings. The Board agreed to improve current safety & security measures and asked administrators to evaluate available solutions to report next meeting.

HEARING OF PUBLIC

Mr. McHale moved, seconded by Mr. Severino, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

Mrs. Shepherd requested that the Action/No Action will be taken at board meetings be consistent. Mrs. Shepherd gave her thoughts on the security presentation and her concerns over the individual school needs such as windows and doors.

Mr. McHale moved, seconded by Mrs. Lewis, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

ADJOURNMENT

Mr. McHale moved, seconded by Mr. Moore a motion for adjournment of the meeting at 9:23 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,


Irfan Evcil
Board Secretary