

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

REGULAR MEETING
December 19, 2017
Bogota High School Cafeteria
6:00 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Carpenter	_____	_____
Ms. Granquist	_____	_____
Mrs. Kohles	_____	_____
Mrs. Lewis	_____	_____
Ms. Montgomery	_____	_____
Mr. Moore	_____	_____
Mrs. VanBuren	_____	_____
Mr. McHale	_____	_____
Mr. Severino	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Dr. Varcadipane, Interim Superintendent	_____	_____
Nathanya Simon, Esq.	_____	_____
Mr. Evcil, SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Superintendent's Report

1. **Picture Sales**
2. **QSAC**
3. **Construction Update**

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

November 21, 2017 Regular Meeting

November 21, 2017 Closed Session

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

POLICY

Approval of Policy #1110 Organizational Chart

12-19-17-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy #1110 Organizational Chart (Revised) as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

EDUCATION

Approval of NJ QSAC SOA

12-19-17-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revised NJ QSAC Statement of Assurance for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Uniform Memorandum of Agreement

12-19-17-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Uniform State Memorandum of Agreement – 2015 Revisions, between education and law enforcement officials for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of School Bus Emergency Evacuation Drill Report

12-19-17-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the School Bus Emergency Evacuation Drill held on December 5, 2017 at 8:30 am for Bixby School on Chestnut Avenue, supervised by Damon Englese, Principal for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Curriculum

12-19-17-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following curriculum that has been updated to meet 2017 New Jersey Student Learning Standards.

- Science Grades K-5

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Field Trips

12-19-17-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following field trips.

Date	Staff Members	Grade	Location	Cost of Trip
6/13/18	Laura Ketchum Nicole Schiavello Shawn Robbins	Grade 5	NJ Marine Sciences Consortium	To be paid by students & PTO
4/30/18	Donna Citakian Frank Passaretti Francesca Sciavicco Natalie Carola	Kindergarten & LLD K-3	Bergen Performing Arts Center	To be paid by students & PTO
3/21/18	Yvonne Breiner Vickie Shepherd Dana Zebrowski	Grade 6	Broadway Play Sponge Bob Squarepants NYC	To be paid by Students
1/11/18	Peter Russo Tara Amanna	Grade 11 & 12	5 Wits Palisades Center West Nyack, NY	To be paid by students
2/23/18	Tara Amanna	Grade 12	Bergen Tech Adult School	None
1/31/18	Barry McCann Andrea Lynch Sabina Albirt Seth Mandel	Grade 7-12	Lincoln Center NYC	To be paid by students
12/13/17	Brad DiRupo	Driver Education Students	Hackensack University Hospital	None

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Professional Conferences

12-19-17-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Irfan Evcil	ESSA Accounting/Reporting Requirements	NJASBO Robbinsville, NJ	12/13/17	\$100 + mileage
Irfan Evcil	Integrated Pest Management & Indoor Air Quality Training	NJ Dept of Health Mahwah, NJ	2/9/18 & 2/23/18	Mileage
Robert Calleja	Ways to more effectively teach painting	Visual Arts Center of NJ Summit	1/12/18	\$75
Mohammed Saleh	NJASA Techspo	Atlantic City, NJ	1/25/18 & 1/26/18	\$673

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Home Instruction

12-19-17-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies home instruction for student #25525 for November 20, 2017 through December 15, 2017 to be provided by Diane Baranello at the BEA contracted rate not to exceed 10 hours per week.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Out of District Placement

12-19-17-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #25525 at Windsor Preparatory High School for the 2017/2018 school year at a contractual rate of \$53,068.17 prorated.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Out of District Placement

12-19-17-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #10174 at Windsor Bergen Academy for the 2017/2018 school year at a contractual rate of \$65,708.37 prorated.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Revised Out of District OT and PT Services

12-19-17-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to dollar amount to Agenda Items 8-29-17-46a, 8-29-17-46, 8-29-17-47 for occupational physical therapy for Student #'s025959, 026907, 025182 attending Ridgfield Public Schools the correct amount is \$90 per 30 minute session.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Substitute Teacher

12-19-17-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Patrick Murphy** as a Substitute Teacher at a salary of \$110 per diem for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of School Investigative Officer

12-19-17-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Pete Faller** as School Investigative Officer through June 30, 2018 at a salary of \$14.00 per hour.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Substitute Caller

12-19-17-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Moraima Hamue** as a Substitute Caller for the 2017/2018 school year at a salary of \$4,000.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Co-Curricular Positions

12-19-17-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2017/2018 school year as follows:

Marc Sinclair	Safety Patrol Advisor	\$600
Jeanne Hall	Week of the Arts Advisor	\$600
Arlene Crugnola	Videography Advisor	\$2,000

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Accepts Resignation

12-19-17-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Diana X Sanchez**, Teacher Aide at Bixby School effective November 15, 2017.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Teacher Aide

12-19-17-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Jennifer Moyer** as a Teacher Aide at a salary of \$19 per hour for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Teacher Aide

12-19-17-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Brenda Arroyo** as a Teacher Aide at a salary of \$15 per hour for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Home Instructor

12-19-17-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Kristen King** as a home instructor at the BEA contracted rate for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Additional Class Coverage

12-19-17-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves certified English Teachers to teach an additional class period to cover for a Maternity leave, each teacher will be compensated at a rate of 1/6th (one sixth) of his/her annual salary, pro-rated for the period of time that the instruction is required.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

FINANCE

Approval of Bill List

12-19-17-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$450.00 dated December 19, 2017 and \$1,000,188.31 dated December 19, 2017 as per the attached, which will become part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budgetary Line Item Expenditure

12-19-17-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, November 30, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district’s fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Payroll Transfer

12-19-17-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of November 2017 in the amount of \$1,129,490.38 dated November 30, 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Report of the Secretary

12-19-17-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of November 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Report of the Treasurer

12-19-17-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of November 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budget Transfers

12-19-17-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of November 2017; as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Revised Aide in Lieu

12-19-17-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to Resolution 11-21-17-43 Aide in Lieu, for transportation, for Student #27458 attending Englewood on the Palisades Charter School in Englewood in the revised amount of \$1000 for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Revised Aide in Lieu

12-19-17-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to Resolution 11-21-17-44 Aide in Lieu, for transportation, for Student #26389 attending Unity Charter School in Morris Township in the revised amount of \$884 for the 2017/2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Revised Aide in Lieu

12-19-17-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to Resolution 6-21-17-75 Aide in Lieu, for transportation, for Student #10908 attending Englewood on the Palisades Charter School in Englewood n Morris Township in the revised amount of \$884 for the 2017/2018 school year.

Moved: Seconded: CC, JG, EL, PMD, AM, JM, KVB, PMH, CS

Approval of Revised Aide in Lieu

12-19-17-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to Resolution 6-21-17-76 Aide in Lieu, for transportation, for the following students attending Bergen Arts & Science Charter School in Garfield in the revised amount of \$1000 per student for a total of \$3,000 for the 2017/2018 school year.

- Student #11003
- Student #11004
- Student #11005

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Rescind Uniforce Secretary Salary

12-19-17-31 BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the board rescind Resolution #11-21-17-29 approving the new salary components and language for Uniforce Secretaries retro from July 1, 2017 through June 30, 2018.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Uniforce Secretary Salary

12-19-17-32 BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the board approves the new salary components and language for Uniforce Secretaries retro from July 1, 2017 through June 30, 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Acceptance of Giants Foundation Grant Check

12-19-17-33 BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the board accepts the Giants Foundation grant check in the amount of \$10,000. This check is the third and final check that the Giants Foundation will be contributing to our school.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

- 1. It does hereby determine that it is necessary to meet in Executive Session on December 19, 2017, at _____p.m. to discuss matters involving negotiations, litigation, personnel.
- 2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

ADJOURNMENT

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

ADDENDUM

REGULAR MEETING
December 19, 2017

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Extension of Maternity Leave Replacement

12-19-17-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves **Nanette Riabov** maternity leave replacement teacher to continue working in the District after December 22nd to help transition Mrs. Voellm back into the classroom then work as a Substitute Teacher at a salary of \$110 per diem pending another medical leave replacement which will be announced at a later time.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

FINANCE

Approval of Continuation of Nathanya G. Simon

12-19-17-35 BE IT RESOLVED, that, the Board approves the continuation of Nathanya G. Simon as Board Counsel with her new firm of Scarinci Hollenbeck, as per the same terms and rates of current retainer.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Award of Contract

12-19-17-36 WHEREAS, the Board of Education solicited quotations for installation of wireless access points at Bogota Jr./Sr. High School, and

WHEREAS, the quotations were reviewed in the office of the School Business Administrator with the following results:

Integrated Micro systems, Inc.	\$15,694.04
Technotime Business Solutions	\$15,740.00

NOW, THEREFORE, BE IT RESOLVED, that, upon the recommendation of Superintendent of Schools, the Bogota Board of Education approve to award the contract for installation of wireless access points at Jr./Sr. High School to Integrated Micro systems, Inc. in the amount of \$15,694.04.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS