

**BOGOTA BOARD OF EDUCATION  
BOGOTA, NEW JERSEY**

**AGENDA**

**WORK SESSION/ACTION MEETING**

**December 13, 2016**

***Bogota High School Cafeteria***

**7:30 P.M.**

**CALL TO ORDER**

**FLAG SALUTE**

**OPEN PUBLIC MEETING ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.*

**ROLL CALL**

|                | <b><u>Present</u></b> | <b><u>Absent</u></b> |
|----------------|-----------------------|----------------------|
| Mrs. Carpenter | _____                 | _____                |
| Ms. Granquist  | _____                 | _____                |
| Mrs. Kohles    | _____                 | _____                |
| Mrs. Lewis     | _____                 | _____                |
| Ms. Montgomery | _____                 | _____                |
| Mr. Moore      | _____                 | _____                |
| Mrs. VanBuren  | _____                 | _____                |
| Mr. McHale     | _____                 | _____                |
| Mr. Severino   | _____                 | _____                |

**ALSO PRESENT**

|   | <b><u>Present</u></b> | <b><u>Absent</u></b> |
|---|-----------------------|----------------------|
| Dr. Varcadipane, Interim Superintendent | _____                 | _____                |
| Richard Brovarone, Esq.                 | _____                 | _____                |
| Mr. Brown, Interim SBA/BS               | _____                 | _____                |

## Superintendent's Report

1. Budget/Facilities Update
2. Fence
3. Realtime Information Technology

### Presentation

**Comprehensive Annual Financial Report  
For the Fiscal Year Ended June 30, 2016**

**Lerch, Vinci & Higgins, LLP**

### HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### FINANCE

#### **Approval of CAFR**

**12-13-16-01 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the Comprehensive Annual Financial Report (CAFR) for the fiscal year that ended June 30, 2016.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

#### **November 15, 2016 Work Session/Action Meeting**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### POLICY

#### **Adoption of Policy**

**12-13-16-02 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy #5514 Student Use of Vehicles On School Grounds (Revised).

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### EDUCATION

#### **Approval of home instruction**

**12-13-16-03 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves /ratifies home instruction for student #11088 on November 23, 2016 for 2 hours, to be provided by Diane Baranello at the BEA contracted rate.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of out of district special education placement**

**12-13-16-04 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of state dependent student #11088 at Windsor Learning Center effective November 28, 2016 for the remainder of the 2016/2017 school year. The state of New Jersey is fiscally responsible for tuition.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of out of district special education placement**

**12-13-16-05 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of state dependent student #11080 at Holmstead School effective November 16, 2016 for the remainder of the 2016/2017 school year, at a contractual rate of \$37,276.05. The state of New Jersey is fiscally responsible for tuition.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of NJ QSAC DPR's**

**12-13-16-06 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the NJ QSAC District Performance Review (DPR) for the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of students to participate in Winter Indoor Track**

**12-13-16-07 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves student #10488 and #23129 to participate and represent BHS in Winter Indoor Track during the 2016/2017 school year. The Parent/Guardian has volunteered to serve as coach and to train, transport, and to cover all expenses involved at no cost to the district.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of SAT/ACT Preparation Courses**

**12-13-16-08 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Educational Services Center to provide SAT/ACT preparation courses for the spring of 2017

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of HIB**

**12-13-16-09 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying actions and decisions:

| School              | Incident | Description | Consequences/Intervention                              |
|---------------------|----------|-------------|--|
| Jr./Sr. High School | 16-17 #1 | Non-HIB     | None if behavior continued, it will be elevated to HIB |
| Jr./Sr. High School | 16-17 #2 | Non-HIB     | 2 days detention.<br>Counseling                        |

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Conferences**

**12-13-16-10 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following professional conferences (pending fund availability).

| Name          | Description   | Location      | Date    | Amount |
|---------------|---|---------------|---------|--------|
| Jill Connolly | Training on the nurtured heart approach for supporting children and youth | Lyndhurst, NJ | 12/9/16 | None   |

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Handle with Care**

**12-13-16-11 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the Restraint Training Workshop called Handle with Care at a cost of \$1,698.88 for the following staff members:

- Whitney Luciano
- Janine Martin
- Jill Connolly
- Sean Gaffney

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Field Trips**

**12-13-16-12 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

| <b>Date</b> | <b>Staff</b>                    | <b>Students</b> | <b>Location</b>  | <b>Expense</b>                  |
|-------------|---------------------------------|-----------------|--|---------------------------------|
| 12/15/16    | Tara Amanna<br>Jill Connolly    | Grade 12        | Bergen Adult Tech                                      | None                            |
| 12/7/16     | Theresa Henriquez               | Grade 9-12      | South Bergen Jointure<br>Robotics/Steam<br>Competition | None                            |
| 3/29/17     | Theresa Henriquez               | Grade 9-12      | South Bergen Jointure<br>VEX IQ Robotic<br>Competition | None                            |
| 5/31/17     | Theresa Henriquez               | Grade 9-12      | South Bergen Jointure<br>Drone Competition             | None                            |
| 6/12/17     | Pat Candelaria<br>Paula Mahoney | Grade 5         | Intrepid Air, Space &<br>Sea Museum                    | To be paid by<br>students & PTO |

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of School Bus Emergency Evacuation Drill Report**

**12-13-16-13 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the School Bus Emergency Evacuation Drill Report for the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Graduation Results**

**12-13-16-14 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the graduation results by Pathway Data Collection for the 2015/2016 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Retroactive Postings**

**12-13-16-15 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the retroactive postings of the following positions.

- Technology Coordinator**
- Business Administrator/Board Secretary**
- Supervisor of Buildings and Grounds**
- Vocal Music Teacher Grade 7-12**
- Elementary Instrumental Music Teacher**
- Elementary School Teacher (Maternity Leave Replacement)**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

## PERSONNEL

**All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.**

### **Approval of Custodial Maintenance Workers Contract**

**12-13-16-16 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Agreement between the Bogota Board of Education and The Bogota Custodial/Maintenance Workers retroactive July 1, 2016 through June 30, 2019.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Rescind Payroll Coordinator**

**12-13-16-17 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of **Nikka Warner** as Payroll Coordinator, resolution 11-15-16-30.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Accept Custodian Resignation**

**12-13-16-18 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Clifford Shepherd** custodian at Steen School effective November 15, 2016.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Accept Math Teacher Resignation**

**12-13-16-19 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Daelisa Kim** Math Teacher at the Jr./Sr. High School effective December 2, 2016.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Accept Teacher Aide Resignation**

**12-13-16-20 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Clarissa Telford** personal aide at Steen School effective January 13, 2017.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Approval of Medical Leave**

**12-13-16-21 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the Medical Leave of Absence/Resignation Agreement for **Jeannine Murray**, Music Teacher effective immediately.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Maternity Leave Replacement**

**12-13-16-22 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Janice Jurgensen** as an Elementary School Teacher maternity leave replacement at a salary of BA Step 1 \$49,723, prorated effective March 27, 2017 for the remainder of the 2016/2017 school year. No benefits.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Maternity Leave Replacement**

**12-13-16-23 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Kaitlyn Denney** as an Elementary School Teacher maternity leave replacement at a salary BA Step 1 \$49,723 effective February 6, 2017 for the remainder of the 2016/2017 school year. No benefits.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Math Teacher**

**12-13-16-24 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Victoria Antropow** as a Math Teacher at a salary of \$49,723, prorated for the remainder of the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Personal Aide/Classroom Aide**

**12-13-16-25 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of personal aides/classroom aides at a salary of \$13.10 per hour for the 2016/2017 school year, as follows:

- Luz Toro**
- Janel Galan**
- Shelley Sterling Williams**
- Elizabeth O'Brian**
- Maggie Frey-Quinn**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Creation of Technology Coordinator Position**

**12-13-16-26 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the creation of the position Technology Coordinator and the job description, as attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Technology Coordinator**

**12-13-16-27 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Mohammed Saleh** as Technology Coordinator at a salary of \$80,000, prorated effective December 1, 2016 through June 30, 2018 as per attached contract.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Supervisor of Buildings and Grounds Job description**

**12-13-16-28 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the Supervisors and Buildings and Grounds job description, as attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Supervisor of Buildings and Grounds**

**12-13-16-29 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **David Dinallo** as Supervisor of Buildings and Grounds at a salary of \$78,000, prorated effective January 1, 2017 through June 30, 2018 as per attached contract.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Payroll Coordinator**

**12-13-16-30 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Moraima Hamue** as Payroll Coordinator at a salary of \$65,000, prorated effective January 1, 2017 through June 30, 2017.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Custodians**

**12-13-16-31 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of custodians at a salary of Step 1 \$36,000, prorated effective January 1, 2017 for the remainder of the 2016/2017 school year.

**Leart Mocka**  
**Mykhaylo Yabchanka**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Salary Adjustment**

**12-13-16-32 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the salary of adjustment for **Elizabeth Ruiz** in the amount of \$55,000, prorated effective January 1, 2017 through June 30, 2017.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Play/Musical Director**

**12-13-16-33 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Sabina Albirt** as Play/Musical Director at a salary of Step 1 \$1,291 for the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS







**Approval of Dodge Truck**

**12-13-16-44 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the purchase of a 2016 Dodge RAM 2500 Tradesmann Reg Cab 4X4 Long Box with Plow in the amount of \$43,750, as attached.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Realtime Information Technology**

**12-13-16-45 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Realtime Information Technology as per the attached agreement

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**BUILDINGS AND GROUNDS**

**Approval of disposal of Ford Explorer**

**12-13-16-46 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of a 1996 Ford Explorer, VIN #1FMDU34X1TUB66728. It has been determined there is minimal or no value to these assets.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**COMMITTEE REPORTS**

**OLD BUSINESS**

**NEW BUSINESS**

**HEARING OF PUBLIC**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**EXECUTIVE SESSION**

**WHEREAS**, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and  
**WHEREAS**, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

**NOW, THEREFORE BE IT RESOLVED**, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on December 13, 2016, at \_\_\_\_\_p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

***ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION***

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**ADJOURNMENT**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**BOGOTA BOARD OF EDUCATION  
BOGOTA, NEW JERSEY**

**ADDENDUM**

**EDUCATION**

**Approval of Conference**

**12-13-16-47 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following professional conference (pending fund availability).

| <b>Name</b>    | <b>Description</b> | <b>Location</b>                     | <b>Date</b>          | <b>Amount</b>      |
|----------------|--------------------|-------------------------------------|----------------------|--------------------|
| Mohammed Saleh | NJASA TECHSPO 2016 | Harrahs Resort<br>Atlantic City, NJ | 1/26/17 &<br>1/27/17 | \$425 +<br>Mileage |

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**PERSONNEL**

**Approval of Substitute Math Teacher**

**12-13-16-48 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Victoria Antropow** as a substitute high school math teacher at a salary of \$100 per diem for the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Math Teacher**

**12-13-16-49 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment and expedite review of credential of **Victoria Antropow** as a high school Math teacher at a salary of \$49,723, prorated for the remainder of the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of return from Military Leave**

**12-13-16-50 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the return of **Paul Mendoza** from military leave effective immediately at a salary of Step 1 \$36,000, prorated for the remainder of the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of payment of Opt Out Benefits**

**12-13-16-51 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of \$3,000 to **Luis Ramirez** for Opt Out Benefits for the period January 2015 through June 2016.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Sidebar Agreement**

**12-13-16-52 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the Sidebar Agreement between the Bogota Board of Education and Bogota Education Association with regard to High School Mathematics Coverage.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**FINANCE**

**Approval of Ford Truck**

**12-13-16-53 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the purchase of a 2017 Ford F250 with 8' utility body 4x4 as per attached at a price of \$39,610.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Snowplow**

**12-13-16-54 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the purchase and installation of an 8ft Ultramount Western Snowplow from VanDine's Motors Inc. as per the attached at a price of \$4,615.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Basketball Scoreboards**

**12-13-16-55 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the purchase and installation of L.E.D. Basketball Scoreboards for the High School Gym in the amount of \$16,500.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS