

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
WORK SESSION/ACTION MEETING
APRIL 4, 2017**

CALL TO ORDER by Mr. Severino, Board President, 7:37 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL was taken by Mr. Robert Brown.

Member Present: Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mrs. VanBuren and Mr. Severino.

Members Absent: Mr. Moore and Mr. McHale

ALSO PRESENT

Dr. Varcadipane, Interim Superintendent, Mr. Richard Brovarone, Esq. Mr. Brown, Interim Board Secretary and Ms. Elizabeth Ruiz, Assistant Board Secretary.

Mrs. VanBuren moved, seconded by Mrs. Carpenter, a motion to dispense with the regular order of business. Motion unanimously approved by a voice call vote.

Mr. Gary Vinci, of Lerch, Vinci & Higgins, LLP, addressed the board on the summarized projection for the General Fund.

PRESENTATION

Mr. Matt Lee, New Jersey School Boards Association Field Service Representative and Mr. Michael Kaelber, ESQ. NJSBA Director of Legal and Labor Relations, gave a presentation to the Board on School Board Ethics.

Superintendent's Report

1. Dr. Varcadipane gave a recap on a meeting with Bruno & Associates in reference to grants.
2. Dr. Varcadipane gave a recap on a joint meeting with the Mayor, council members and member of the board in reference to the soccer field.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mrs. Carpenter moved, seconded by Mrs. VanBuren, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by a voice call vote.

None at this time.

Mrs. Carpenter moved, seconded by Mrs. VanBuren, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

ACTION ITEMS

FINANCE

Approval of Amendment to the District's Capital Projects Account

4-04-17-01 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves an amendment to the budget appropriation for the overhaul of district boilers approved by the Board on February 28, 2017 under Resolution #2-28-17-33. The original budget amount was \$250,000. The revised amount is \$393,000. The additional \$143,000 is needed for asbestos abatement work and air quality monitoring during the abatement. The \$143,000 is to be withdrawn from the district's maintenance reserve account.

Approval of Amendment to the District's Capital Projects Account

4-04-17-02 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves an amendment to the budget appropriation for the replacement of the Bogota High School gym floor approved by the Board on February 28, 2017 under Resolution #2-28-17-34. The original amount was \$150,000. The revised amount is \$264,000. The additional \$114,000 is needed for asbestos abatement work and air quality monitoring during the abatement process, and the removal/installation of the gym bleachers. The \$114,000 is to be withdrawn from the district's maintenance reserve account.

Approval of Asbestos Abatement

4-04-17-03 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves GL Group Inc. to remove approximately 6700 SF feet of gymnasium flooring (asbestos vapor barrier/mastic) at the Jr./Sr. High School at a cost of \$170,000.00.

Approval of Asbestos Abatement

4-04-17-04 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves GL Group Inc. to remove approximately 50 linear feet of asbestos steam pipe insulation in the boiler room at the Jr./Sr. High School at a cost of \$21,000.00. (April Project)

Approval of Asbestos Abatement

4-04-17-05 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves GL Group Inc. to remove approximately 600 SF feet of asbestos exhaust breeching insulation, 575 LF of asbestos steam & water pipe insulation, 79 ea. asbestos steam & water pipe fittings in the boiler room at the Jr./Sr. High School at a cost of \$86,000.00. (Summer Project)

Approval of Air Monitoring

4-04-17-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves Ahera Consultants Inc. to provide all labor and material necessary to provide Asbestos Safety Control Monitoring Services for all asbestos removal projects at the Jr./Sr. High School at a cost of \$65,440.00.

Approval of New Bleachers

4-04-17-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves removal and the installation of new bleachers at the Jr./Sr. High School to be provided by Tri-State Folding Partitions Inc. at a cost of \$63,900.

Mrs. Carpenter moved, seconded by Mrs. Kohles, a motion and approval of agenda items **4-04-17-01 through 4-04-17-07**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mrs. VanBuren, and Mr. Severino voted yes. Motion carried.

Upon the recommendation of the Superintendent **agenda item 4-25-17-32** was moved to action making it **agenda item 4-04-17-08**.

Accepts Resignation

4-04-17-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of Dr. Rosaura Bagolie, Director of Special Services effective June 19, 2017.

Mrs. Carpenter moved, seconded by Mrs. VanBuren, a motion to approve **agenda item 4-04-17-08**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mrs. VanBuren, and Mr. Severino voted yes. Motion carried.

WORK SESSION

The agenda for the regular meeting of the board for April 25, 2017 was reviewed and a consent agenda was established.

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

March 21, 2017 Regular Meeting

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

POLICY

4-25-17-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy and Regulation #2460 Special Education.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

- 4-25-17-02** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy #2467 Surrogate Parents and Foster Parents.
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS
- 4-25-17-03** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Regulation #2460.1 Special Education – Location, Identification, and Referral.
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS
- 4-25-17-04** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Regulation #2460.8 Special Education – Free and Appropriate Public Education.
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS
- 4-25-17-05** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Regulation #2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs.
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS
- 4-25-17-06** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Regulation #2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff.
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS
- 4-25-17-07** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Regulation #2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students.
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS
- 4-25-17-08** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation #1510 Americans with Disabilities Act (M) (Revised).
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS
- 4-25-17-09** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #2415.30 Title I – Educational Stability for Children in Foster Care (M) (New).
- Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

4-25-17-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation #2418 Section 504 of the Rehabilitation Act of 1973 - Students (M) (New).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

4-25-17-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation #5116 Education of Homeless Children (Revised).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

4-25-17-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy and Regulation #8330 Student Records (M) (Revised).

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

EDUCATION

Approval of Conferences

4-25-17-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Eunice Lee	TESOL/NJNABE	New Brunswick, NJ	5/31/17 & 6/1/17	\$319 + mileage
Maggie Andrezza	School Transportation Supervisors of NJ	Wayne, NJ	5/5/17	None
Elizabeth Ruiz	School Transportation Supervisors of NJ	Wayne, NJ	5/5/17	None
Maggie Andrezza	NJSIG NJEIF 2017 Spring Training Day	Maggiano's Little Italy Hackensack, NJ	5/12/17	None
Elizabeth Ruiz	NJSIG NJEIF 2017 Spring Training Day	Maggiano's Little Italy Hackensack, NJ	5/12/17	None

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Field Trips

4-25-17-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
6/15/17	Lori Nichols Samantha Smith Maggie Quinn Marcia Barbee	Grade 4	Liberty Science Center	To be paid by students and PTO
5/23/17	Frank Passaretti Karen Taylor	Kindergarten	Bergen County Zoological Park	To be paid by students and PTO
5/24/17	John Sterling Steve Kordosky Jay Mahoney	Grade 11-12	Six Flags	To be paid by students and FDU Middle College Program
6/8/17	Seth Mandel Kristen King	Grade 7-12	Ellis Island/Liberty Island	To be paid by students

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of HIB

4-25-17-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	16-17 #6	Intentional – (Withoug hate speech) and designed to harass, intimidate or bully	1 day out of school suspension. Counseling with guidance.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Psychiatric Evaluation

4-25-17-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Dr. Shirley Sostre-Oquendo to conduct 1 psychiatric evaluation for student #25249 in the amount of \$900.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Psychiatric Evaluation

4-25-17-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Dr. Esther Fridman conduct up to 2 psychiatric evaluations during the 2016/2017 school year at \$625 each.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Revision to the 2016/2017 School Calendar

4-25-17-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to the 2016/2017 School Calendar as follows.

June 6, 2017 - Primary Election (Single Session)

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of 2017/2018 School Calendar

4-25-17-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the 2017/2018 School Calendar as attached.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves all district offices to be closed on Monday, July 3 and Tuesday, July 4 in observance of Independence Day.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Summer School Posting

4-25-17-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the retroactive posting for summer school programs.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Credit Recovery Summer School Program

4-25-17-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a credit recovery summer school program grades 7 through 12 running from June 29, 2017 through July 28, 2017, excluding July 3rd and July 4th, five days per week from 8:00 am to 2:30 pm, at a tuition rate of \$350 per student.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers as needed, based upon enrollment for the program.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Title I Summer School Program

4-25-17-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Title I extended school year program running from July 5, 2017 through July 28, 2017, five days per week from 8:30 am to 11:30 am.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Special Education Extended School Year Summer School Program

4-25-17-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the in-district special education extended school year program running from July 5, 2017 through July 28, 2017, five days per week from 8:30 am to 11:30 am for grades Pre-K through grade 6.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of ESL Summer School Program

4-25-17-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the ESL extended school year program running from July 5, 2017 through July 28, 2017, five days per week from 8:30 am to 11:30 am.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Nurse Position for Summer School Program

4-25-17-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing a school nurse for the in-district extended school year program running from July 5, 2017 through July 28, 201, at the BEA contracted rate.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Coordinator Position for Summer School Program

4-25-17-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing a summer school coordinator to oversee the in-district extended school year program running from July 5, 2017 through July 28, 2017, at the BEA contracted rate.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Use of Bogota Bus

4-25-17-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the request from the Bogota American Legion to use the Bogota School Bus on Monday May 29, 2017, as per the attached letter.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Home Instruction

4-25-17-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #26410 attending Homestead School effective March 30, 2017.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Diane Baranello to conduct home instruction for Student #26410 at the BEA contract rate of \$40 per hour not to exceed 10 hours per week.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Substitute Teacher

4-25-17-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Diana Sanchez** as a substitute teacher at a salary of \$110 per diem and a substitute classroom and/or special education aide at a salary of \$12.50.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Substitute Teacher

4-25-17-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Julia Contino** as a substitute teacher at a salary of \$90 per diem and a substitute classroom and/or special education aide at a salary of \$12.50.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Director of Curriculum Contract

4-25-17-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Agreement between the **Anthony Rotundo**, Director of Curriculum and Instruction and the Bogota Board of Education, for the period July 1, 2016 through June 30, 2017, as attached.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

FINANCE

Approval of Bill List

4-25-17-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$ dated as per the attached, which will become part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budgetary Line Item Expenditure

4-25-17-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, March 31, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Payroll Transfer

4-25-17-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of March in the amount of \$ dated March 31, 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Report of the Secretary

4-25-17-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of February 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budget Transfers

4-25-17-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of March 2017; as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of General Counsel Contract

4-25-17-38 BE IT RESOLVED, that, the Board approves professional services contract of Richard A. Brovarone, Esquire to provide legal services from July 1, 2017 through June 30, 2018 to the Bogota Board of Education. The monthly legal fee shall be \$7,900 per month for an annual total of \$94,800.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

BUILDINGS AND GROUNDS

4-25-17-39 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of 300 textbooks Spectrum of Music published in 1974 by Macmillan Publishing Company at Steen Schools. It has been determined there is minimal or no value to these assets.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

COMMITTEE REPORTS

Mrs. Lewis commented on NJSBA legislative meeting.

OLD BUSINESS

Mrs. VanBuren requested copies of Dr. Varcadipane's power point presentation on the budget.

NEW BUSINESS

None at this time.

HEARING OF PUBLIC

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Mrs. VanBuren moved, seconded by Mrs. Carpenter, a motion to open the meeting for public comments. Motion unanimously approved by a voice call vote.

None at this time.

Mrs. Lewis moved, seconded by Ms. Montgomery, a motion to close the meeting for public comments. Motion unanimously approved by a voice call vote.

ADJOURNMENT

Mrs. Lewis moved, seconded by Mrs. VanBuren a motion for adjournment of the meeting at 9:47 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,



Robert R. Brown
Interim SBA/BS