

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
WORK/ACTION MEETING
APRIL 10, 2018**

CALL TO ORDER by Mrs. Kohles, Board President at 7:00 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Evcil, Board Secretary.

Members Present: Mrs. DeVore, Mr. McHale, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles.

Members Absent: None

Also Present: Dr. Varcadipane, Interim Superintendent, Nathanya Simon, Board Attorney, Mr. Evcil, SBA/BS and Elizabeth Ruiz Assistant BS.

Absent: None.

Mr. Severino moved, seconded by Mr. Moore a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by a voice call vote.

None at this time.

Mr. Severino moved, seconded by Mr. Moore, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

Superintendent's Report

Dr. Varcadipane presented 2018-2019 School Calendar.

Dr. Varcadipane congratulate Bixby staff and administration for being 43rd out of 50 recognized elementary schools in State of NJ according to NJ.com.

Dr. Varcadipane gave update on Jr./Sr. High School site improvement and E. Roy Bixby Elementary School lintel replacement projects.

Dr. Varcadipane presented school security solutions to members and public which include shared services agreement with Bogota Police Department for School Resource and Class III officers, emergency communication/lock down system that tie-in to Bogota PD, additional cameras and door access system for all buildings.

Dr. Varcadipane announced that the work/action meeting on May 8, 2018 will be rescheduled to May 1, 2018 and Public Hearing for 2018-2019 budget will be held on May 1, 2018 meeting.

WORK SESSION

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

February 22, 2018 Closed Session

March 1, 2018 Closed Session

March 13, 2018 Work/Session Action Meeting – Open

March 13, 2018 Work/Session Action Meeting – Closed

March 20, 2018 Regular Meeting – Open

March 20, 2018 Regular Meeting - Closed

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

The agenda items **4-17-18-01 through 4-17-18-11** for the regular meeting of the board for April 17, 2018 was reviewed and a consent agenda was established.

POLICY

First Reading of Policy #0169.2 Board Member Use of Social Networks (New)

4-17-18-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #0169.02 Board Member Use of Social Networks (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #3437 Military Leave (Revised)

4-17-18-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #3437 Military Leave (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #4437 Military Leave (Revised)

4-17-18-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #4437 Military Leave (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Regulation #5460.1 High School Transcripts (M) (Revised)

4-17-18-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Regulation #5460.1 High School Transcripts (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #5516.01 Student Tracking Devices (New)

4-17-18-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #5516.01 Student Tracking Devices (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Regulation #7101 Educational Adequacy of Capital Projects (Revised)

4-17-18-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Regulation #7101 Educational Adequacy of Capital Projects (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation #7440 School District Security (M) (Revised)

4-17-18-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation #7440 School District Security (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation #7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

4-17-18-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation #7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)

4-17-18-08A BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #8507 Breakfast Offer Versus Serve (OVS) (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #8630 Bus Driver/Bus Aide (M) (Revised)

4-17-18-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #8630 Bus Driver/Bus Aide (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Regulation #8630 Emergency School Bus Procedures (M) (Revised)

4-17-18-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Regulation #8630 Emergency School Bus Procedures (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #9242 Use of Electronic Signatures (New)

4-17-18-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #9242 Use of Electronic Signatures (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

The agenda items **4-17-18-12 through 4-17-18-22** for the regular meeting of the board for April 17, 2018 was reviewed and a consent agenda was established.

EDUCATION

Approval of Professional Conferences

4-17-18-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Melissa Herman	Positive Psychology Principles for Enhancing Child Development	Hackensack, NJ	4/10/18	None
Jill Connolly	SEMI	E. Orange, NJ	4/10/18	None
Irfan Evcil	NJASBO	Atlantic City, NJ	6/6/18 & 6/7/18	\$550

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Credit Recovery Summer School Program

4-17-18-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a credit recovery summer school program grades 7 through 12 running from July 9, 2018 through August 3, 2018, five days per week from 8:00 am to 2:30 pm, at a tuition rate of \$350 per student.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Title I Summer School Program

4-17-18-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Title I extended school year program running from July 9, 2018 through August 3, 2018 five days per week from 8:00 am to 11:30 am.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Special Education Extended School Year Summer School Program

4-17-18-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the in-district special education extended school year program running from July 9, 2018 through August 3, 2018, five days per week from 8:00 am to 11:30 am for grades Pre-K through grade 6.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of ESL Summer School Program

4-17-18-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the ESL extended school year program running from July 9, 2018 through August 3, 2018, five days per week from 8:00 am to 11:30 am.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Nurse Position for Summer School Program

4-17-18-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing a school nurse for the in-district extended school year program running from July 9, 2018 through August 3, 2018, at the BEA contracted rate.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Coordinator Position for Summer School Program

4-17-18-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing a summer school coordinator to oversee the in-district extended school year program running from July 9, 2018 through August 3, 2018, at the BEA contracted rate.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of 2018/2019 School Calendar

4-17-18-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the 2018/2019 School Calendar as attached.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves all district offices to be closed on Wednesday, July 4th in observance of Independence Day.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of 2017/2018 School Calendar

4-17-18-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves revision to the 2017/2018 school calendar reducing the number of instructional days from 182 to 181.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Out of District Placement

4-17-18-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of the student #27546 at Windsor School for the remainder of the 2017/2018 school year at a contractual rate of \$18,605.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Tuition Adjustment Charge

4-17-18-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of a tuition adjustment charge of \$6,249 to Bergen County Special Services for the 2016/2017 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

The agenda items **4-17-18-23 through 4-17-18-26** for the regular meeting of the board for April 17, 2018 was reviewed and a consent agenda was established.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Summer School Coordinator

4-17-18-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of as the Summer School Coordinator for the summer school program at a salary of \$40 per hour. Compensation will be provided for 4 hours daily service and 8 additional planning hours. To be paid partially through NCLB funding.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Summer School Teachers

4-17-18-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Title I teachers for the summer school program at a salary of \$40 per hour. To be paid through NCLB funding. As follows:

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Special Education Summer School Teacher

4-17-18-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of teachers for the special education summer school program at a salary of \$40 per hour.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Maintenance Supervisors

4-17-18-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Maintenance Supervisors effective May 1, 2018 as follows:

Luis Ramirez – Day Time Maintenance Supervisor \$10,000 prorated
Ulysses Torres – Night Time Maintenance Supervisor \$10,000 prorated

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

4-17-18-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of dated as per the attached, which will become part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

4-17-18-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, March 31, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

4-17-18-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of March in the amount of \$ dated March 30, 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

4-17-18-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of March 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

4-17-18-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of March 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

4-17-18-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of March 2018; as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

The agenda item **4-17-18-33** for the regular meeting of the board for April 17, 2018 was reviewed and a consent agenda was established.

BUILDINGS AND GROUNDS

Approval of Disposal of Textbooks

4-17-18-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of the following textbooks that are no longer in use:

- McGraw Hill Reading
- Book 1- 0-02-184729-0 (40)
- Book 2 – 0-02-184730-4 (40)
- Book 3 – 0-02-184731-2 (40)
- Book 4 – 0-02-184732-0 (40)
- Book 5 – 0-02-184733-9 (40)
- Open Court Reading
- Book 1 – 0-07- 569242-2 (40)
- Book 2 - 0-07-569243-0 (40)

It has been determined there is minimal or no value to these assets.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

Mr. Moore gave field update, concrete bases were built and sheds moved back, a shed will be built. Dr. Varcadipane reported that Steen School has new sidewalks.

OLD BUSINESS

None at this time.

NEW BUSINESS

Mr. McHale congratulates Madison Heck for Athlete of the Week, Bogota High School. Mr. Severino asked members to check their email for an invitation from Mr. Rockford for the Hall of Fame. Dr. Varcadipane said the Wrestling program is looking to combine with Ridgefield Park School.

HEARING OF PUBLIC

Mr. Severino moved, seconded by Mr. Moore, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

Citizen asked if the budget will be available online. Dr. Varcadipane said user friendly budget and budget presentation will be posted on website before public hearing. Citizen asked if the students at Bixby School will be able to go outside and play due to the construction.

Mr. Severino moved, seconded by Mr. Moore, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on April 10, 2018, at 7:46 p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY OR MAY NOT BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Mr. Moore moved seconded by Mrs. Lewis a motion for closed session discussion. Motion unanimously approved by a voice call vote at 7:46 p.m.

Mr. Moore moved, seconded by Mrs. Lewis, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote 8:40 p.m.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on April 10, 2018, at 8:44 p.m. to discuss matters involving Superintendent search.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY OR MAY NOT BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Mr. Moore moved seconded by Mrs. DeVore a motion for closed session discussion. Motion unanimously approved by a voice call vote at 8:44 p.m.

Mr. Moore moved, seconded by Mrs. Lewis, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote 9:02 p.m.

ADJOURNMENT

Mr. Moore moved, seconded by Mrs. Lewis a motion for adjournment of the meeting at 9:04 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,



Arfan Evcil
Board Secretary