

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

WORK SESSION/ACTION MEETING

April 10, 2018

Bogota High School Cafeteria

7:00 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Ms. DeVore	_____	_____
Mrs. Lewis	_____	_____
Mr. McHale	_____	_____
Mrs. Miller	_____	_____
Mr. Moore	_____	_____
Mr. Severino	_____	_____
Mrs. VanBuren	_____	_____
Ms. Montgomery	_____	_____
Mrs. Kohles	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Dr. Varcadipane, Interim Superintendent	_____	_____
Nathanya Simon, Esq.	_____	_____
Mr. Evcil, SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Superintendent's Report

WORK SESSION

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

February 22, 2018 Closed Session

March 1, 2018 Closed Session

March 13, 2018 Work/Session Action Meeting – Open

March 13, 2018 Work/Session Action Meeting – Closed

March 20, 2018 Regular Meeting – Open

March 20, 2018 Regular Meeting - Closed

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

WORK SESSION

POLICY

First Reading of Policy #0169.2 Board Member Use of Social Networks (New)

4-17-18-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #0169.02 Board Member Use of Social Networks (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #3437 Military Leave (Revised)

4-17-18-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #3437 Military Leave (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #4437 Military Leave (Revised)

4-17-18-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #4437 Military Leave (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Regulation #5460.1 High School Transcripts (M) (Revised)

4-17-18-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Regulation #5460.1 High School Transcripts (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #5516.01 Student Tracking Devices (New)

4-17-18-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #5516.01 Student Tracking Devices (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Regulation #7101 Educational Adequacy of Capital Projects (Revised)

4-17-18-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Regulation #7101 Educational Adequacy of Capital Projects (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation #7440 School District Security (M) (Revised)

4-17-18-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation #7440 School District Security (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy & Regulation #7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

4-17-18-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy & Regulation #7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)

4-17-18- BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #8507 Breakfast Offer Versus Serve (OVS) (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #8630 Bus Driver/Bus Aide (M) (Revised)

4-17-18-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #8630 Bus Driver/Bus Aide (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Regulation #8630 Emergency School Bus Procedures (M) (Revised)

4-17-18-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Regulation #8630 Emergency School Bus Procedures (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

First Reading of Policy #9242 Use of Electronic Signatures (New)

4-17-18-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first reading of Policy #9242 Use of Electronic Signatures (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

EDUCATION

Approval of Professional Conferences

4-17-18-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Melissa Herman	Positive Psychology Principles for Enhancing Child Development	Hackensack, NJ	4/10/18	None
Jill Connolly	SEMI	E. Orange, NJ	4/10/18	None
Irfan Evcil	NJASBO	Atlantic City, NJ	6/6/18 & 6/7/18	\$550

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Credit Recovery Summer School Program

4-17-18-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a credit recovery summer school program grades 7 through 12 running from July 9, 2018 through August 3, 2018, five days per week from 8:00 am to 2:30 pm, at a tuition rate of \$350 per student.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Title I Summer School Program

4-17-18-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Title I extended school year program running from July 9, 2018 through August 3, 2018 five days per week from 8:00 am to 11:30 am.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Special Education Extended School Year Summer School Program

4-17-18-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the in-district special education extended school year program running from July 9, 2018 through August 3, 2018, five days per week from 8:00 am to 11:30 am for grades Pre-K through grade 6.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of ESL Summer School Program

4-17-18-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the ESL extended school year program running from July 9, 2018 through August 3, 2018, five days per week from 8:00 am to 11:30 am.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing teachers and aides as needed, based upon enrollment for the program.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Nurse Position for Summer School Program

4-17-18-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing a school nurse for the in-district extended school year program running from July 9, 2018 through August 3, 2018, at the BEA contracted rate.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Coordinator Position for Summer School Program

4-17-18-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves providing a summer school coordinator to oversee the in-district extended school year program running from July 9, 2018 through August 3, 2018, at the BEA contracted rate.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of 2018/2019 School Calendar

4-17-18-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the 2018/2019 School Calendar as attached.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves all district offices to be closed on Wednesday, July 4th in observance of Independence Day.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of 2017/2018 School Calendar

4-17-18-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves revision to the 2017/2018 school calendar reducing the number of instructional days from 182 to 181.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Out of District Placement

4-17-18-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of the student #27546 at Windsor School for the remainder of the 2017/2018 school year at a contractual rate of \$18,605.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Tuition Adjustment Charge

4-17-18-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of a tuition adjustment charge of \$6,249 to Bergen County Special Services for the 2016/2017 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Summer School Coordinator

4-17-18-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of as the Summer School Coordinator for the summer school program at a salary of \$40 per hour. Compensation will be provided for 4 hours daily service and 8 additional planning hours. To be paid partially through NCLB funding.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Summer School Teachers

4-17-18-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Title I teachers for the summer school program at a salary of \$40 per hour. To be paid through NCLB funding. As follows:

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Special Education Summer School Teacher

4-17-18-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of teachers for the special education summer school program at a salary of \$40 per hour.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Maintenance Supervisors

4-17-18-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Maintenance Supervisors effective May 1, 2018 as follows:

Luis Ramirez – Day Time Maintenance Supervisor \$10,000 prorated
Ulysses Torres – Night Time Maintenance Supervisor \$10,000 prorated

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

4-17-18-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of dated as per the attached, which will become part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

4-17-18-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, March 31, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district’s fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

4-17-18-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of March in the amount of \$ dated March 30, 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

4-17-18-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of March 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

4-17-18-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of March 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

4-17-18-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of March 2018; as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

BUILDINGS AND GROUNDS

Approval of Disposal of Textbooks

4-17-18-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of the following textbooks that are no longer in use:

McGraw Hill Reading

Book 1- 0-02-184729-0 (40)

Book 2 – 0-02-184730-4 (40)

Book 3 – 0-02-184731-2 (40)

Book 4 – 0-02-184732-0 (40)

Book 5 – 0-02-184733-9 (40)

Open Court Reading

Book 1 – 0-07- 569242-2 (40)

Book 2 - 0-07-569243-0 (40)

It has been determined there is minimal or no value to these assets.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on April 10, 2018, at _____p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

ADJOURNMENT

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK